

Information Management in the NDA

DPC Briefing Day

15TH July 2020

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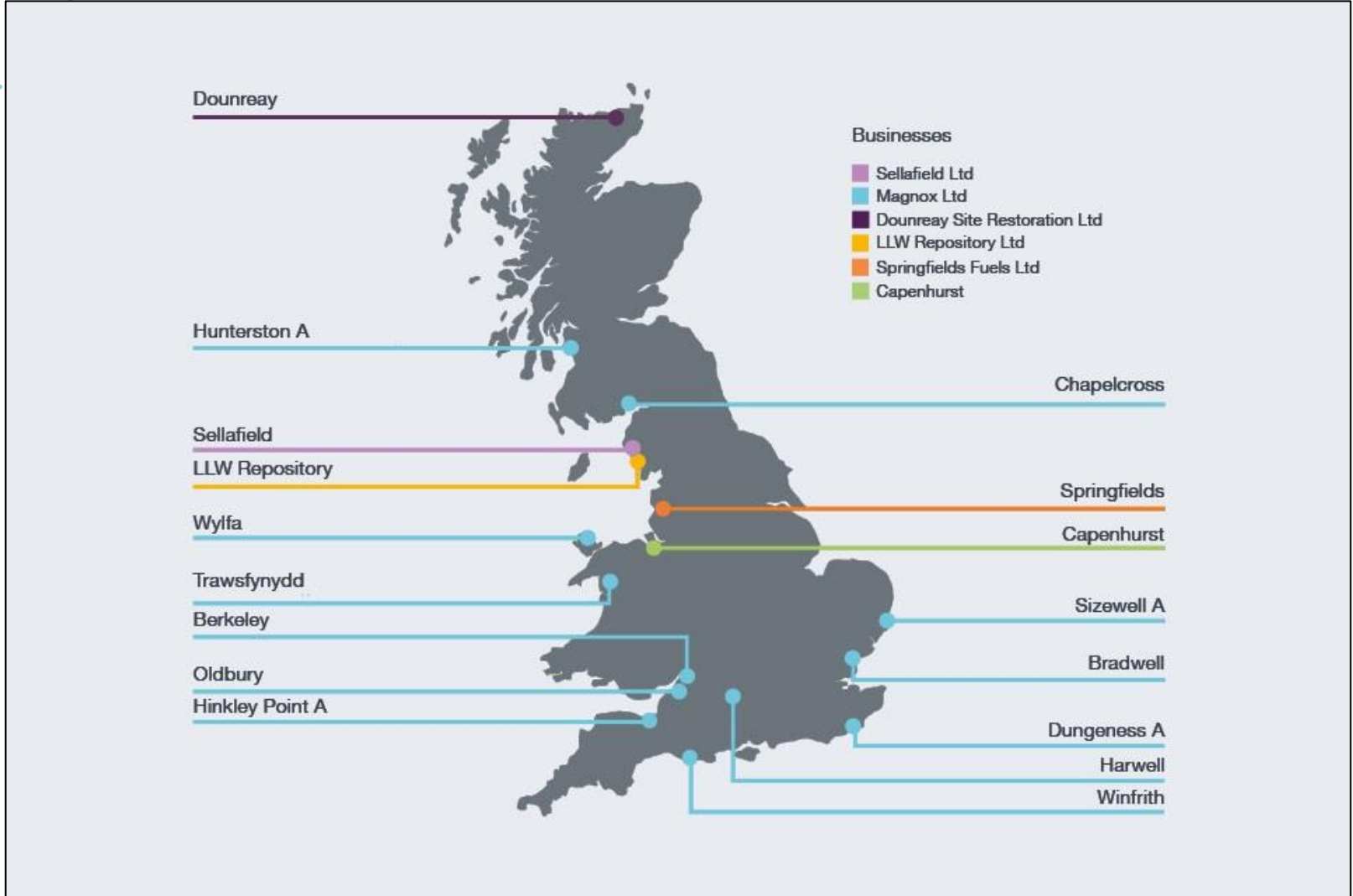
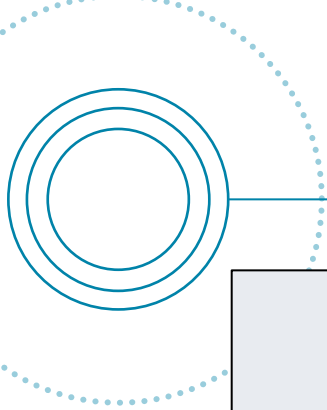


Nuclear Decommissioning Authority

- Nuclear Decommissioning Authority (NDA)
 - Non-departmental government body established by HMG in 2005
 - Owns and is accountable for the safe and effective decommissioning of all state owned civil nuclear facilities and the management of disposal facilities for nuclear waste arising from NDA activities and from other organisations creating nuclear waste in the UK (e.g. universities, hospitals, military etc.)
 - Covers UK-located:
 - Nuclear research facilities
 - Nuclear fuel production facilities
 - Nuclear fuel reprocessing
 - Magnox nuclear power stations

<https://www.gov.uk/government/organisations/nuclear-decommissioning-authority>

UK Nuclear Sites





Information Governance

- NDA published an Information Governance Strategy 2013
- NDA created a Programme called IGP to deliver the strategy
- The mission statement for IGP is
 - “to optimise business value from the NDA knowledge and information assets in a compliant, secure and sustainable manner investing only in that which needs to be retained to deliver NDA’s mission”*

<https://www.gov.uk/government/publications/nda-information-governance-strategy>



Key Challenges

There are challenges in three main areas:

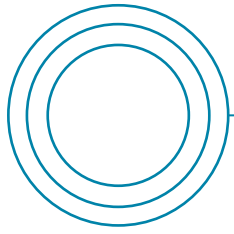
- Processing the existing (and growing) backlog of paper and digital records;
- Ensuring the operational, business needs of the industry are met, including the long-term retention of semi-current records:
 - Records that will be required for decommissioning
 - Waste Package Records
 - Records required under the Compensation Scheme for Radiation Linked Diseases
- Creating an archive for posterity



Information Management

- Records Retention Schedule developed:
(<https://www.gov.uk/government/publications/nda-records-retention-schedule>)
- Standard for managing information and metadata developed (IMP06):
(<https://www.gov.uk/government/publications/imp06-managing-nda-information-requirements>)
- NDA Archives Ltd (NDAAL) established as a subsidiary of NDA
- *Nucleus: the Nuclear and Caithness Archives* opened to public 14 Feb 2017
- Nucleus is operated by Restore Digital plc, the “Commercial Partner”
- First transfers of collections to Nucleus have already arrived
- Work has begun on selecting records for the archive for posterity
- NDA engaging with DPC to develop solutions for digital preservation
- Focus now shifting to managing long-term semi-current records such as Waste Package Records...

Nucleus - NDA Archive Building



Nucleus - NDA Archive Building

