What I Wish I Knew Before I Started
HSBC Archives

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HSBC Archives

HSBC Archives Strategic Role

Identity and Engagement: Communicate the corporate history and culture of HSBC to instill a sense of identity, purpose and pride

- 5km of shelving
- 3.4TB digital archive
- Strategic bank records, letters, photographs, cartoons, films, advertising, banknotes, architectural drawings, interviews, oral histories
HSBC Global Digital Archive (GDA)

- Joined in 2013
- 4 regional catalogues/4 unique instances (HQ/UK/US/HK)
- 1 instance digital preservation application
- 2 FTE Digital Archivists, 1 FTE IT support (Pune)
What do I do?

- Creation, experimentation and development
- Training
- Troubleshooting and error management
- Continuing education/career development
- System management and maintenance
- Reporting
- User Acceptance Testing and Implementation
- Process reviews
What I Wish I Knew…as an Early Career Practitioner

- Things break
- Many questions; not necessarily answers
- ‘It depends’
- Learning on the job
- You bring a lot to the table
- Get technical

**Skills**
- Patience
- Comfort with ambiguity/uncertainty
- Approachability
Thanks! Any questions?