A day in the life

Adrian Brown, 23 January 2014

Digital Preservation: What I wish I knew before I started...
9-11am

Ingesting and cataloguing digital records
DIGITAL PRESERVATION PROJECT BOARD

2nd Meeting

30 Sept 2008, 11am
HL Director of Information Services’ Office

AGENDA

1. Apologies
2. Minutes of Last Meeting
3. Highlight Report
4. Communications Plan – for approval
5. AOB
6. Date of Next Meeting – 15th December 2008, 2.30pm
11am-12pm

Giving a demo of our repository
### Workflow Details

<table>
<thead>
<tr>
<th>Workflow Context</th>
<th>Full ingest workflow with...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workflow Definition</td>
<td>Full Ingest Workflow (Manual Selection, Store Metadata File, Thumbnails)</td>
</tr>
<tr>
<td>Workflow ID</td>
<td>19</td>
</tr>
<tr>
<td>Workflow State</td>
<td>Completed</td>
</tr>
<tr>
<td>Date Started</td>
<td>04.10.11 11:19:00</td>
</tr>
<tr>
<td>Date Finished</td>
<td>04.10.11 11:21:37</td>
</tr>
<tr>
<td>Number of Files</td>
<td>26</td>
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<tr>
<td>Total Size</td>
<td>2 MB</td>
</tr>
<tr>
<td>Collection Code</td>
<td>CALM/GHT</td>
</tr>
<tr>
<td>Submission name</td>
<td>CALM Expert Test</td>
</tr>
<tr>
<td>Top Level Record</td>
<td>Spire Ingest 2</td>
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</table>

### Step Progress

<table>
<thead>
<tr>
<th>State</th>
<th>Name</th>
<th>Progress</th>
<th>Started</th>
<th>Finished</th>
<th>Messages</th>
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<tr>
<td>🔄</td>
<td>Select</td>
<td></td>
<td>04.10.11 11:19:00</td>
<td>04.10.11 11:19:07</td>
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<td>✔️</td>
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<td>04.10.11 11:19:11</td>
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<td>04.10.11 11:19:33</td>
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<td>04.10.11 11:19:33</td>
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<td>Metadata Integrity</td>
<td></td>
<td>04.10.11 11:19:35</td>
<td>04.10.11 11:19:57</td>
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<td>✔️</td>
<td>Content Integrity</td>
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<td>04.10.11 11:19:57</td>
<td>04.10.11 11:20:19</td>
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<td>✔️</td>
<td>Characterise</td>
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<td>04.10.11 11:20:19</td>
<td>04.10.11 11:20:51</td>
<td>View</td>
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<td>✔️</td>
<td>Store Files</td>
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<td>04.10.11 11:20:51</td>
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1-2pm
Developing future requirements
2-3pm

Software testing for a new online access system
Hansard Publications and Papers
Parliamentary Debates (Hansard), First Series

Reference Code
HAN/1

Title
Parliamentary Debates (Hansard)

Date
22 Nov 1803-29 March 1804

Level
File

Extent And Form
1 volume

Access Status
Open

Note
A digital surrogate of this record is available. For information about how to view it, which may include online access, please follow the link below.

URL
http://digitalarchive.ppe.parliament.uk/HAN/1/1
PIC/D/3/2 - House of Commons Book of Remembrance - World War One, volume II

View the record by clicking on the link(s) below. There may also be a high-resolution digital copy available for purchase. Alternatively, you may wish to make an appointment to view the original (non-digital) record. Please Contact Parliamentary Archives for further information.

This record contains the following:

View Book

HC Remembrance Book WW1

More Information
Terms and Conditions
Contact Parliamentary Archives
Major E.H.H. CARLILE, Hertfordshire Yeomanry (and Hertfordshire Regiment)

Edward Hilliard Faybury Carlile, son of Colonel Sir Hilford Carlile, C.B., C.I.E., M.P., for St. Albans Division of Hertfordshire, 1843-1869 was born on January 28th, 1881. He was educated at Harrow and Trinity College, Cambridge, becoming successfully as a undergraduate for his University against Oxford. He was a Lieutenant in the Yorkshire Dragoons, a barrister of the Inner Temple and from 1906 to 1910 was engaged in business in Canada. He joined the Army in September 1914, and proceeded overseas on January 28th, 1915. He was killed in action two months later at Villers-Faucon, near Peronne while leading a forlorn hope on March 3rd, 1916. His name is inscribed on the Arras Memorial.

2nd Lieut. D.A. CARNEGIE, Royal Field Artillery.

Davie Alexander Carnegie, second son of Lieut.-Col. the Hon. Douglas Carnegie, M.P. for Winchester, 1848-193 and grandson of the 6th Earl of Northesk, was born on January 25th, 1893. He was educated at Cheltenham and then went to Cambridge. He was commissioned in May 1915 and was immediately sent out to France where he took part in the engagements at Monchy and Contrecarré. He was killed in action by the explosion of an enemy shell in the Battery at Béthune near Ypres on the 3rd of April, 1917 and was buried at Tourer-Olivier military cemetery in Flander.

The Colonel commanding the brigade wrote:

He was a specially gallant fellow who has done remarkably well. He is noted for his bravery in attack and the power of observation and leadership. This report is received with regret.

Less griefs and tears were most urgently felt by all.
William Harvey and the circulation of the blood
3-4pm
Preservation planning
4-5.30pm

QA-ing digital records
6-7pm
Reviewing Borsetshire Archives draft digital preservation policy
I still do plenty of...
...and far too much of...

Are you lonely?
Tired of working on your own?
Do you hate making decisions?

HOLD A MEETING!

You can —
• See people
• Show charts
• Feel important
• Point with a stick
• Eat donuts
• Impress your colleagues

All on company time!

MEETING
THE PRACTICAL ALTERNATIVE
Questions?

Web: [http://www.parliament.uk/archives](http://www.parliament.uk/archives)

Twitter: @UKParlArchives, @realAdrianBrown