

# DPC Prospectus

2022 – 2023



Digital Preservation Coalition

## Highlights for 2022-2023

The DPC was launched in February 2002. Twenty years later, we have grown into an international charitable foundation with more than 130 Members in six continents. Join us as we continue our twentieth anniversary celebrations:

### iPres 2022 and Digital Preservation Awards 2022

12TH - 16TH SEPTEMBER 2022

The digital preservation community from around the world is invited to our home city of Glasgow as we host the International Conference on Digital Preservation, iPres, in September 2022. And, as an extra celebration, all DPC Members and conference delegates are invited to join us as we announce the Digital Preservation Awards winners and celebrate their achievements. Glasgow is a vibrant city, and we are excited to share both celebrations with digital preservation friends, old and new!

### World Digital Preservation Day

3RD NOVEMBER 2022

Continuing the iPres 2022 conference theme 'Data For All, For Good, Forever: Let Digits Flourish,' World Digital Preservation Day 2022 brings together individuals and institutions from across the world through events and activities which celebrate and highlight digital preservation practice.

Put aside plenty of time for reading amidst the celebrations, as the DPC will publish the iPres

2022 Conference Proceedings on World Digital Preservation Day!

### DPC Australasia and Asia Pacific: Relaunch

MARCH 2023

Following the successful establishment of our Melbourne Office, we will officially launch the DPC's Australasia and Asia Pacific program with a high-profile event to celebrate the work of our Members in the region and showcase some new DPC resources!





## Digital Records Curation Programme

Winner of the Dutch Digital Heritage Network Award for Teaching and Communication

## What is the Digital Preservation Coalition?

The Digital Preservation Coalition (DPC) is an international charitable foundation which supports digital preservation. We enable Members around the world to deliver resilient long-term access to digital content and services through activities to support the digital preservation community, targeted advocacy work, training and workforce development, good practice, and by remaining accountable and sustainable.

We deliver a program driven by Member needs, which benefits those working in and around the field of digital preservation worldwide. We strive to build a welcoming and inclusive global community which works together to bring about a sustainable future for our digital assets. We offer partnership and support for all sectors, agencies and individuals who share our vision and values.

## What are the benefits of membership?

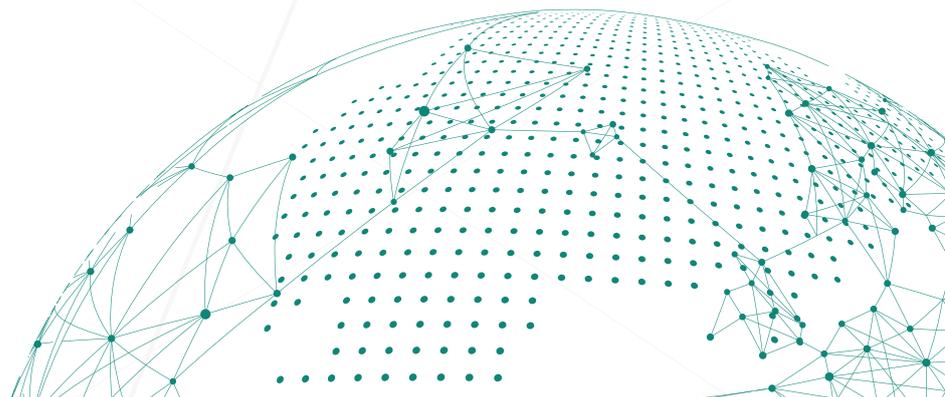
<b>Benefits of Membership</b> <i>A summary of the DPC Member benefits is shown below with a full list on the DPC website</i>	<b>Full Member</b>	<b>Associate Member</b>
<a href="#">Join the DPC Representative Council and nominate to the Executive Board</a>	✓	✗
<a href="#">Drive the DPC strategy and work plan to meet Member requirements</a>	✓	✗
Commission DPC's specialist program of <a href="#">publications, activities and events</a>	✓	✗
<a href="#">Receive dedicated support from DPC staff and subject specialists</a>	✓	✗
<a href="#">Establish and participate in cross-sector task forces and working groups</a>	✓	By invitation
<a href="#">Participate in events and webinars on advanced digital preservation topics</a>	5 guaranteed places per event	1 guaranteed places per event
<a href="#">Gain priority access to online and in-person training</a>	✓	✓
<a href="#">Access grants from the DPC Career Development Fund</a>	✓	✓
<a href="#">Gain priority access to DPC resources on digital preservation topics</a>	✓	✓
<a href="#">Access the expert community of the Coalition and its Members</a>	✓	✓
<a href="#">Receive support in maturity modelling with the DPC's Rapid Assessment Model (RAM)</a>	✓	✓
<a href="#">Join a DPC thematic Sub-Committee to oversee and develop our program</a>	✓	✓



## What does the DPC do?

We deliver practical activities, commissioned by DPC Members around the world each year as part of an annual consultation. All of our work is overseen by our Members.

We design our program to be accessible and useful to organizations around the world. Our events, activities and resources are accessible online and in different time zones, and we record and share outputs so that they may be accessed and applied when most convenient. Key resources, including this prospectus, are available in multiple languages and we will continue to expand the availability to our online materials through translation and consultation with global communities.



# 1

Our work is in five strategic areas:

## Community

The DPC is first and foremost a community: our activities sustain this community and enable it to collaborate and grow.

### iPres 2022: International Digital Preservation Conference in Glasgow, 12 – 16 September 2022

*The DPC will be your hosts when the iPres conference comes to Glasgow in 2022! We are excited to offer a world-class program on the state of the art in digital preservation, combined with activities to celebrate our twentieth anniversary and the Digital Preservation Awards!*

Launch of iPres 2022 Conference Program	June 2022
iPres 2022 Registration Closes	September 2022
iPres 2022 Conference	12 – 16 September 2022
Proceedings published	November 2022

### Events and Fora

<a href="#">#DPCconnect</a> : informal online conversations	Weekly
DPC-Digest weekly newsletter and <a href="#">Member blog</a>	Weekly
<a href="#">#DPCclinic</a> : The last week in every month #DPCconnect becomes the #DPCclinic and will follow a set of advertised themes.	Monthly
Australasia Preserves: The DPC supports the digital preservation community of practice in the Australasian region.	Quarterly
<a href="#">World Digital Preservation Day</a>	3 November 2022
Annual Members Unconference and Consultation	June 2023
Digital Preservation Futures Community Forum: This year we invite DPC Members and Supporters to come together in an event which focuses on ‘what happens next after procuring a repository.’	June 2023
<a href="#">DPC Supporter Program</a> : A program of activities designed to facilitate meaningful communication between Members and solution providers.	Ongoing

# 2

## Advocacy

The DPC represents the international digital preservation community: we work towards a climate of public and institutional policy which is better informed and better inclined towards digital preservation.

### Activities

[The Digital Preservation Awards 2022](#)

12 September 2022

[The BitList of Digitally Endangered Species](#)

Revision, 3 November 2022

### Resources

#### [Advocacy Toolkit: Supporting Organizational Change](#)

Including all of the DPC resources for supporting Organizational Change, a new Advocacy Toolkit will provide quick access to the Executive Guide on Digital Preservation, the Digital Preservation Business Case Toolkit and others, alongside advice on how they might be applied to support internal advocacy work.

May 2023

#### [Executive Guide on Digital Preservation \(es, fr, de, nl\)](#)

A set of generic and specific messages and motivators designed to communicate with senior executives with a view to embedding the value of digital preservation at the core of every organization.

More translations and revisions due 2022-2023

#### [Digital Preservation Business Case Toolkit](#)

A collection of helpful information to assist in the construction of a business case, from planning and preparation all the way through to polishing and communicating the finished case for digital preservation in your organization.

Update due November 2022

# 3

## Workforce Development

We provide opportunities for our Members to acquire, develop and retain competent and responsive workforces that are ready to address the challenges of digital preservation.

Training	
<p><a href="#">Novice to Know-How online training</a></p> <p><i>The DPC will continue to offer free of charge ‘Novice to Know-How’ online training, development of which was funded by the UK National Archives. Priority places remain available for learners from the UK archives sector and to DPC Members around the world.</i></p>	<p>Monthly Cohorts</p>
<p>The DPC will develop new online content and courses, free for DPC Members, to include:</p> <ul style="list-style-type: none"> <li>• Risk Management</li> <li>• Continuous Improvement/Maturity Modelling</li> <li>• Developing Digital Preservation Policy</li> <li>• IT Basics for Archivists/Librarians</li> <li>• Digital Preservation for IT Professionals</li> <li>• Python Study Groups in collaboration with the BitCurator Consortium</li> </ul>	<p>November 2022 December 2022 February 2023 June 2023 June 2023 To be confirmed</p>
<p>Getting Started with Advocacy for Digital Preservation Offered in time zones to suit attendees around the world</p>	<p>July 2023</p>
<p>* Getting Started in Digital Preservation</p>	<p>By invitation</p>
<p>* Making Progress in Digital Preservation</p>	<p>By invitation</p>
<p>* Digital Preservation Lectures for Higher Education Institutions offering Information Studies Courses</p>	<p>By invitation</p>

### [Career Development Fund](#)

Funded by DPC Supporters, the Career Development Fund provides grants for Members to undertake training and professional development opportunities. Grants are regularly offered for established courses, conferences, and events through calls for applications. DPC Members may also apply for funding to attend opportunities they have identified independently, allowing more flexibility to meet local development needs. Scholarships already planned for 2022-2023 include:

- iPres Conference, Glasgow: As the hosts of iPres 2022 we are offering supported registration and travel grants for all Members
- NEDCC Digital Directions Online Training Conference
- RDA International Conference on FAIR Data Objects
- Winter School for Audiovisual Archiving, Netherlands' Institute for Sound and Vision
- PASIG Conference
- Archives and Records Association Conference
- Society for Imaging Science and Technology Archiving Conference
- International Digital Curation Conference
- Australian Society of Archivists Conference
- Discovering Collections, Discovering Communities Conference

September 2022

2022

2022

2023

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\* The DPC welcomes invitations to speak directly to students at their teaching institutions. We can deliver our day-long training sessions 'Getting Started in Digital Preservation' and 'Making Progress in Digital Preservation' on request. On-site training is offered free of charge to Full Members, and with a small charge for Associate Members. Scheduling of these sessions will depend on other program commitments.

### Resources

#### [Digital Preservation Handbook 3.0](#)

Guidance for institutions and individuals on a broad range of digital preservation issues. Including a continually expanding range of practical tools and resources to help them identify and take appropriate actions.

Current edition 2016  
Full 3rd revision  
in progress

#### [Digital Preservation Competency Framework and Competency Audit Toolkit \(CAT\)](#)

The Digital Preservation Competency Framework identifies and describes information on the skills, knowledge, and competencies required for successful digital preservation. It can be used for a number of purposes, including facilitating recruitment, structuring professional development, auditing skills, and reviewing curricula. The Toolkit and Framework have been developed in conjunction with the Nuclear Decommissioning Authority.

- General Release Launch Webinars

Member preview  
from June 2022  
General release  
from October 2022

October 2022

Digital Preservation Labor Market Analysis and Report

January 2023

Resources to support recruitment

July 2023

#### [Job advertisements and recruitment](#)

Ongoing

# 4

## Good Practice

We support our Members towards greater maturity in digital preservation by delivering knowledge exchange, continuous improvement, horizon scanning, advice on standards, authoritative publications, and through engaging and informative events.

### Events

#### What's what:

- *Online Event* – Full or half day events on a specific digital preservation topic, with discussion
- *Surgery* – Short one-to-one sessions to address a particular digital preservation query
- *Workshop* – Interactive group events, designed to address a particular activity
- *Webinar* – 1-2 hour-long online events on a specific digital preservation topic, with discussion

*This is an indicative program and dates may change.*

Name	Type	Date
Digital Preservationists Anonymous (Fail Club)	In-person Workshop	September 2022 plus further dates to be advertised
Digital Preservation and Cybersecurity	Online Event	November 2022
Implementing preservation metadata standards	Online Event	December 2022
RAM Jam: Improving digital preservation capability with DPC RAM. This workshop is aimed at those who would like advice and guidance on moving up to the 'Managed' level of the DPC's Rapid Assessment Model.	Online Workshop	December 2022
DPC Member workflow sharing with a focus on pre-ingest and automation.	Webinar series	January 2023
COW Tow: Workflow development and contribution to Community Owned Workflows	Online Workshop	January 2023
Reliable, Robust and Resilient Digital Infrastructure for Nuclear Decommissioning: NDA Project Dissemination	Webinar	February 2023
Digital Preservation and AI	Online Event	March 2023
Digital Preservation Policy Toolkit: New edition launch in Australia	Online Event	March 2023
File Format Identification	Online Event	April 2023
RAM-balance Surgery Sessions: Short 30-minute sessions, scheduled to accommodate various time zones, offering help and advice on completing a DPC RAM Assessment	Surgery	April - May 2023
Intranet Archiving	Webinar	May 2023
Persistent Identifiers	Online Event	June 2023

## Resources

<p><a href="#">Digital Preservation Policy Toolkit 2.0</a></p> <p>Information to assist in the construction of a digital preservation policy; from initial research and preparation phases, to drafting, gathering feedback and, finally, polishing and communicating the finished policy.</p>	<p>New edition to be launched in Australia, March 2023</p>
<p><a href="#">Digital Preservation Procurement Toolkit 2.0</a></p> <p>A practical set of resources to assist in delivering a successful procurement process for a digital preservation system or service. Checklist for procuring IT systems with Digital Preservation in mind</p>	<p>Updated 2022</p> <p>August 2022</p>
<p><a href="#">DPC Rapid Assessment Model 2.0 (es, fr, it, jp, pt, tr)</a></p> <ul style="list-style-type: none"> <li>• An online resource to help organizations make progress towards their DPC RAM targets</li> <li>• Digital Preservation State of the Art 2023: Annual report on Member maturity and developments</li> <li>• Annual Member assessment: The DPC's maturity model is designed to help organizations quickly assess themselves on a yearly basis.</li> </ul>	<p>Version 2.0 launched 2021, more translations due 2022-2023</p> <p>August 2022</p> <p>July 2023</p> <p>February - May 2023</p>
<p><a href="#">Digital Preservation Documentation</a></p> <p>DPC will consult with Members and review publicly available documentation to gather and share good practice tips and guidance for the creation of digital preservation documentation.</p>	<p>April 2023</p>
<p><a href="#">Community Owned Tool Registry (COPTR)</a></p> <p>DPC will continue to provide ongoing support and will coordinate community collaboration around this resource. DPC is also coordinating a preservation registries workshop at iPRES 2022 which may lead to further collaboration.</p>	<p>Ongoing</p>

## Publications

### Technology Watch Series

Our publication program represents the subjects we will be working on in 2022-2023, although other titles may be added. The subjects reflect the strategic needs of Full Members and the publications are overseen by the DPC Good Practice Sub-Committee. All Members are offered early access to publications on the DPC website. DPC Members and staff also share informal and current work via the DPC Blog: <http://dpconline.org/blog>

### Technology Watch Reports

Providing in depth reference guides to specific content or data types:

- Preserving Geospatial Data (New edition)
- Digital Forensics and Preservation (New edition)
- Preserving Digital Art

### Technology Watch Guidance Notes

Providing bite-sized overviews of specific digital preservation challenges and solutions:

- Social Media Preservation
- Preserving Lotus Notes
- Engaging with User Communities
- Designated Communities
- Bitstream Storage Risks
- Email Preservation
- Assessing User Needs
- The Carbon Impact of Digital Preservation

## Working Groups and Task Forces

These active *Task Forces* (which address a specific task on a time-limited basis) and *Working Groups* (which explore a specific subject area on an ongoing basis), are open to Members and invited guests and are independently moderated spaces in which they can discuss, debate and resolve issues on targeted topics in an informal and confidential way.

Name	Type and interest
iPres2022 Organizing and Program Committees	Task Force
Emulation and Fair Use	Task Force
Operational Preservation System “OPS” Working Group	Working Group
Web Archiving & Preservation Working Group	Working Group
Digital Preservation in Museums	Working Group
AV Preservation	Scoping Workshop (and follow-up)
Digital Preservation Awards 2022	Invitational Task Force
BitList 2023 Jury	Invitational Task Force

## Projects

Throughout the year, the DPC will undertake work to enhance and deepen the community experience, working to support Members to ensure benefits are recognized and felt throughout each institution.

<b>Nuclear Decommissioning Authority Project</b>	With phase two drawing to a close in 2023, this project which has leveraged DPC Members’ experience and good practice, will produce a final report and event to share findings and celebrate progress.
<b>Community-led Open Publication Infrastructures for Monographs (COPIIM)</b>	The DPC will enable knowledge exchange with the global digital preservation community, ensuring that open access publications are made resilient beyond the limits of the infrastructure through which they are created.
<b>Saving Europe’s Archaeology from the Digital Dark Age (SEADDA)</b>	The DPC will participate in a working group to bring together Members with varying levels of experience to share their successes and challenges around the stewardship of archaeological data.

# 5

## Accountable, Sustainable & Dynamic Governance

We will maintain and enhance our organizational functions and structures to ensure good governance, and we will demonstrate a commitment to Members, to our values and to the greater good as laid down in the Articles of Association and our charitable objects.

Meetings of Executive Board and Representative Council	Quarterly
Meetings of Member Sub-Committees	Quarterly
Australasia and Asia-Pacific Stakeholder Group Meetings	Quarterly
Annual General Meeting	November 2022
Election of Chair and Vice Chair	November 2022
Annual Report	November 2022
Independent Auditor's Report	November 2022
Nominations to the DPC Board	January 2023
Recruitment for DPC Sub-Committees	January 2023
Register of Directors' Interests	Shared with Members
Quarterly Reports and Workplans to Members	Published Quarterly
Training for new and prospective directors	January 2023





**Micky Lindlar**

DPC Fellow 2020

## Here's what people said about some of our events

### Foundations and Methods of Archiving Email Records

SEPTEMBER 2021

*"The presentations were excellent and very practical. I really liked the breakdown into different parts of the workflow and how each different tool could be applied."*

### RAM Jam

DECEMBER 2021

*"It was fantastic to hear from different speakers and their experiences. It is encouraging to learn small steps that can be made and how to make them. It made it much more accessible. Real people and real scenarios."*

### Where are we now?

### Mapping progress with geospatial data preservation

MARCH 2022

*"Really excellent speakers with good information to share. I really appreciated the frankness of the discussion surrounding challenges as well as successes."*

## Here's why our latest Members have joined the DPC

*"Sound and Vision has been making good use of the DPC resources for quite a few years and we are very much looking forward to increasing our involvement and further committing to the global community of preservation experts..."*

### Sound & Vision / Beeld & Geluid

NETHERLANDS

*"Joining the DPC helps us fulfill our mandate in the digital era, to provide permanent access to the records created by the public institutions of Chile. We look forward to contributing to the DPC and exchanging experiences with other institutions and professionals in this challenging field of digital preservation."*

### The National Archive of Chile / Archivo Nacional de Chile

CHILE

*"As we continue to communicate the significance of digital preservation and work to raise awareness and capacity across the University, we are delighted to be supported by the DPC's international community of digital preservation professionals."*

### The Royal Melbourne Institute of Technology (RMIT)

AUSTRALIA

*"While preserving our digital assets is a major organisational task, the DPC will provide us with the necessary expertise and resources to build up our capacity to take this on effectively."*

### City of Edinburgh Council

SCOTLAND

## Join us

Our Members are found across many different sectors, in twenty countries and on six continents. They represent global corporations, national and local memory institutions, higher education and research institutions, broadcasters, strategic investors and funding bodies and professional bodies. As our Membership continues to grow in diversity and in geographical range so does the context in which we operate. We welcome applications from organizations of any kind provided they share our vision and principles.

### There are three routes to participation in the DPC's activities:

- **Full Membership:** leadership roles with extended access to the Coalition and its staff and outputs as well as the opportunity to target the Coalition's expertise on specific thematic areas.
- **Associate Membership:** priority access to events, programs and publications and the opportunity to develop innovative cross sector partnerships.
- **DPC Supporters:** any organization which provides products or services to the digital preservation community is welcome to register as a DPC Supporter, sponsoring our work to extend the global digital preservation community.

Download an application pack by visiting the DPC website:

[www.dpconline.org/join-us](http://www.dpconline.org/join-us)

Start a conversation about joining by emailing us at:

[info@dpconline.org](mailto:info@dpconline.org)

**This prospectus is also available in Spanish, French, German, Arabic and Chinese**

Este programa está disponible en español

Dieses Programm ist in deutscher Sprache verfügbar

Ce programme est disponible en français

هذا البرنامج متاح باللغة الفرنسية

该程序有西班牙语版本

[info@dpconline.org](mailto:info@dpconline.org)  
[www.dpconline.org](http://www.dpconline.org)



Digital Preservation Coalition