



HOUSES OF PARLIAMENT  
PARLIAMENTARY ARCHIVES

# **A day in the life**

**Adrian Brown, 24 January 2013**

**Digital Preservation: What I wish I knew before I started...**

**9-9.30am**

**Talking to information owners  
about possible transfers**



HOUSES OF PARLIAMENT  
PARLIAMENTARY ARCHIVES





HOUSES OF PARLIAMENT  
PARLIAMENTARY ARCHIVES

**9.30-10.30am**

**Ingesting and cataloguing  
digital records**



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PARLIAMENTARY ARCHIVES

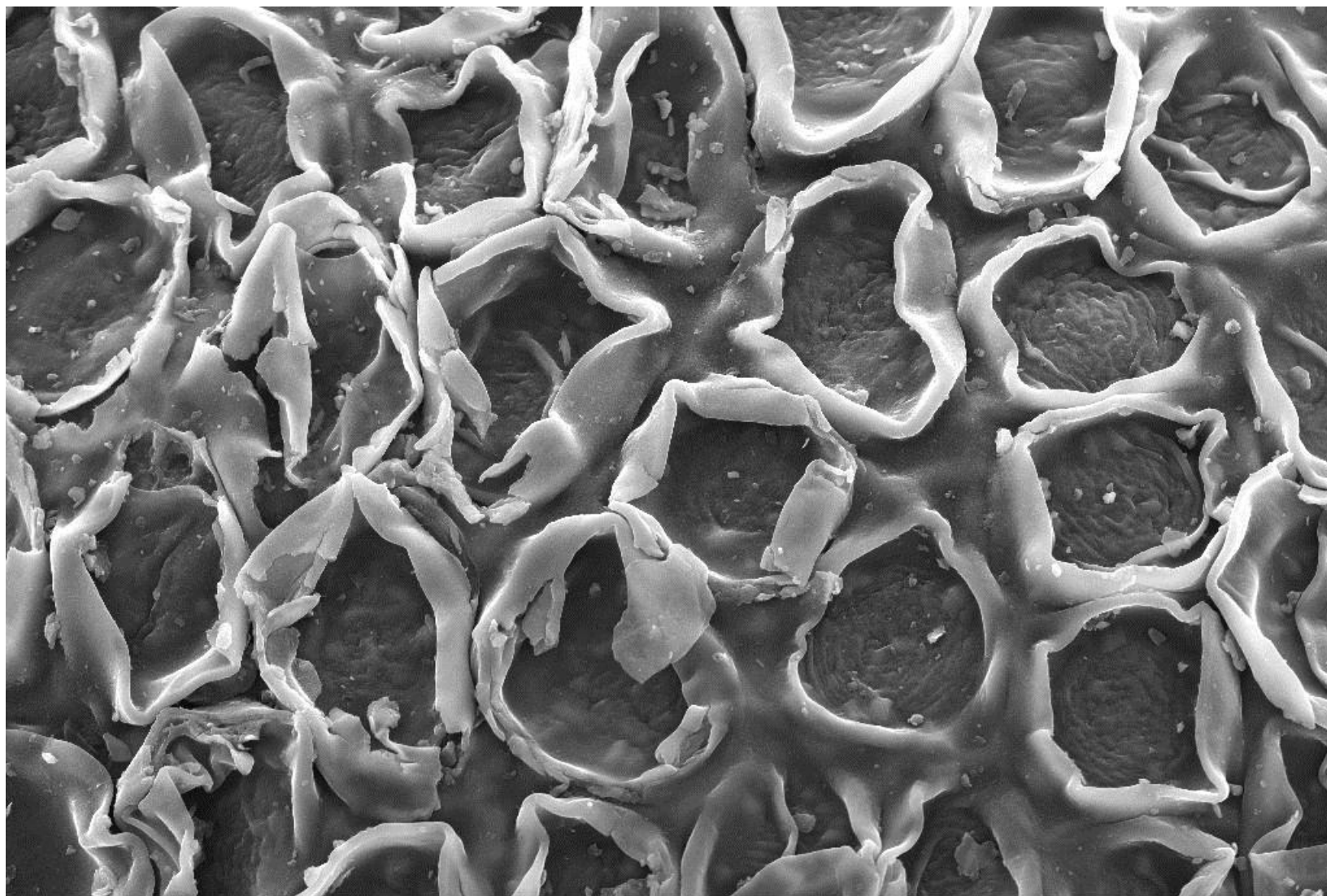


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PARLIAMENTARY ARCHIVES





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MAG = 421 X

EHT = 25.00 kV

100µm\*

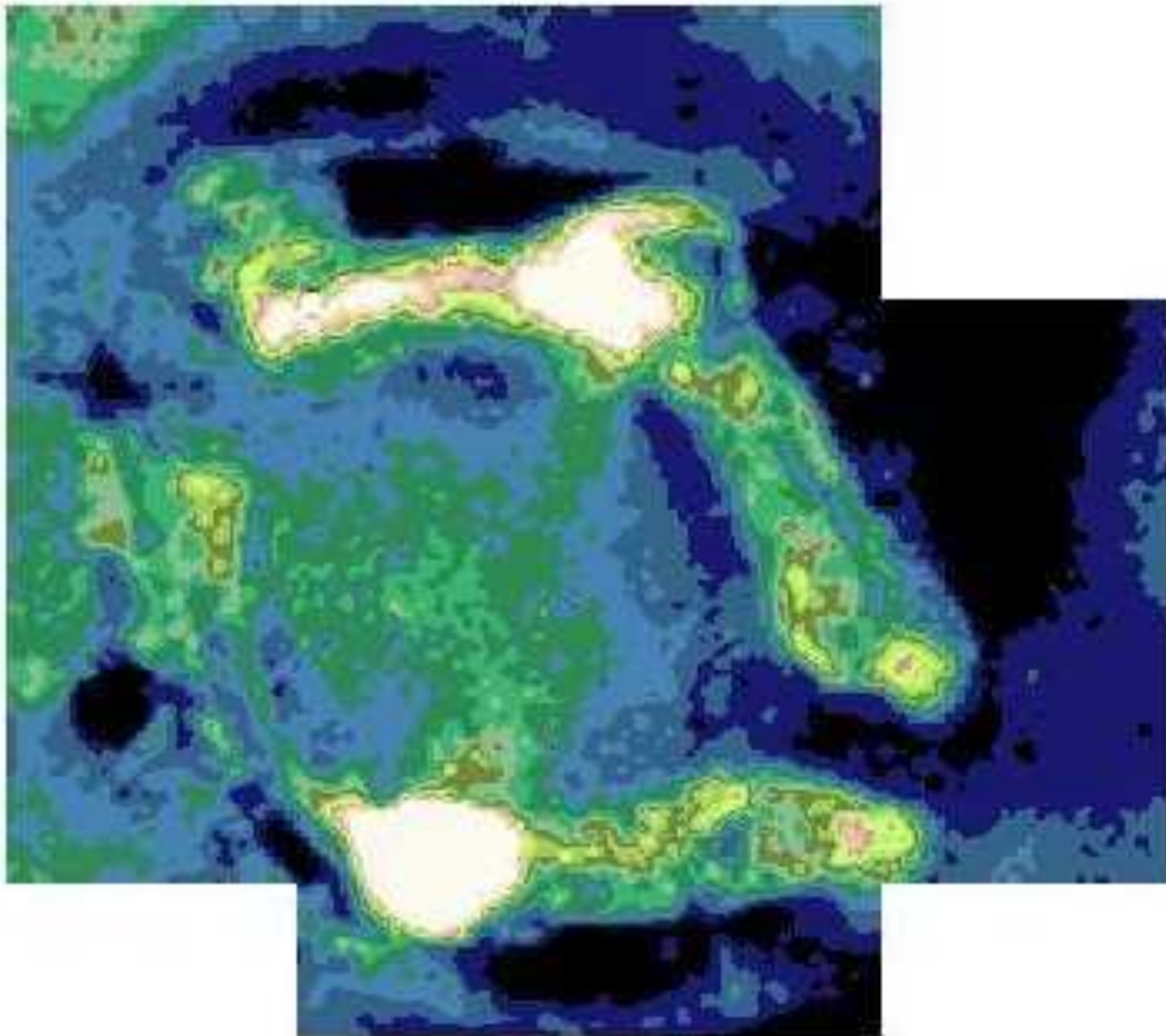
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Date :7 Dec 2000

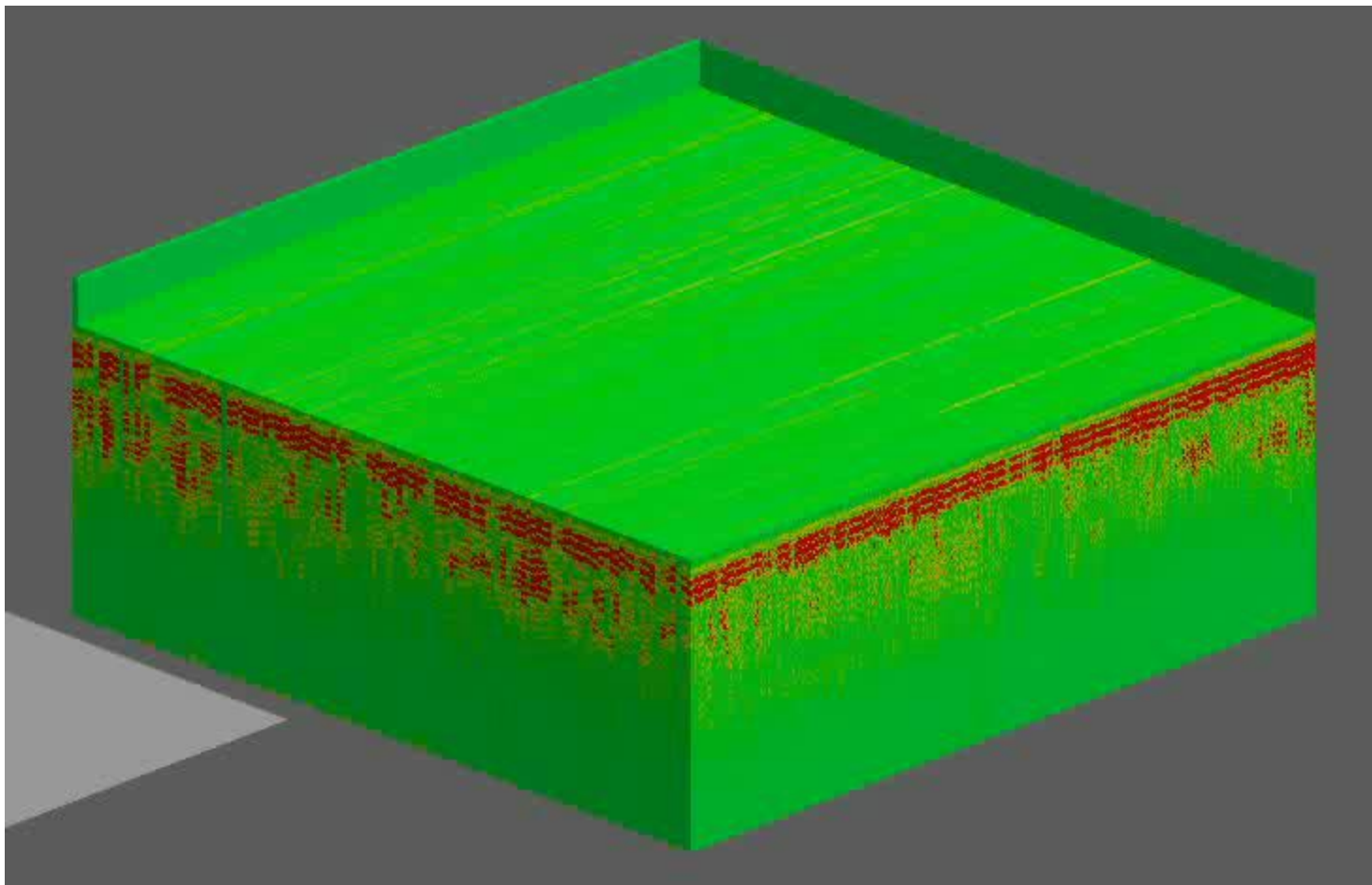


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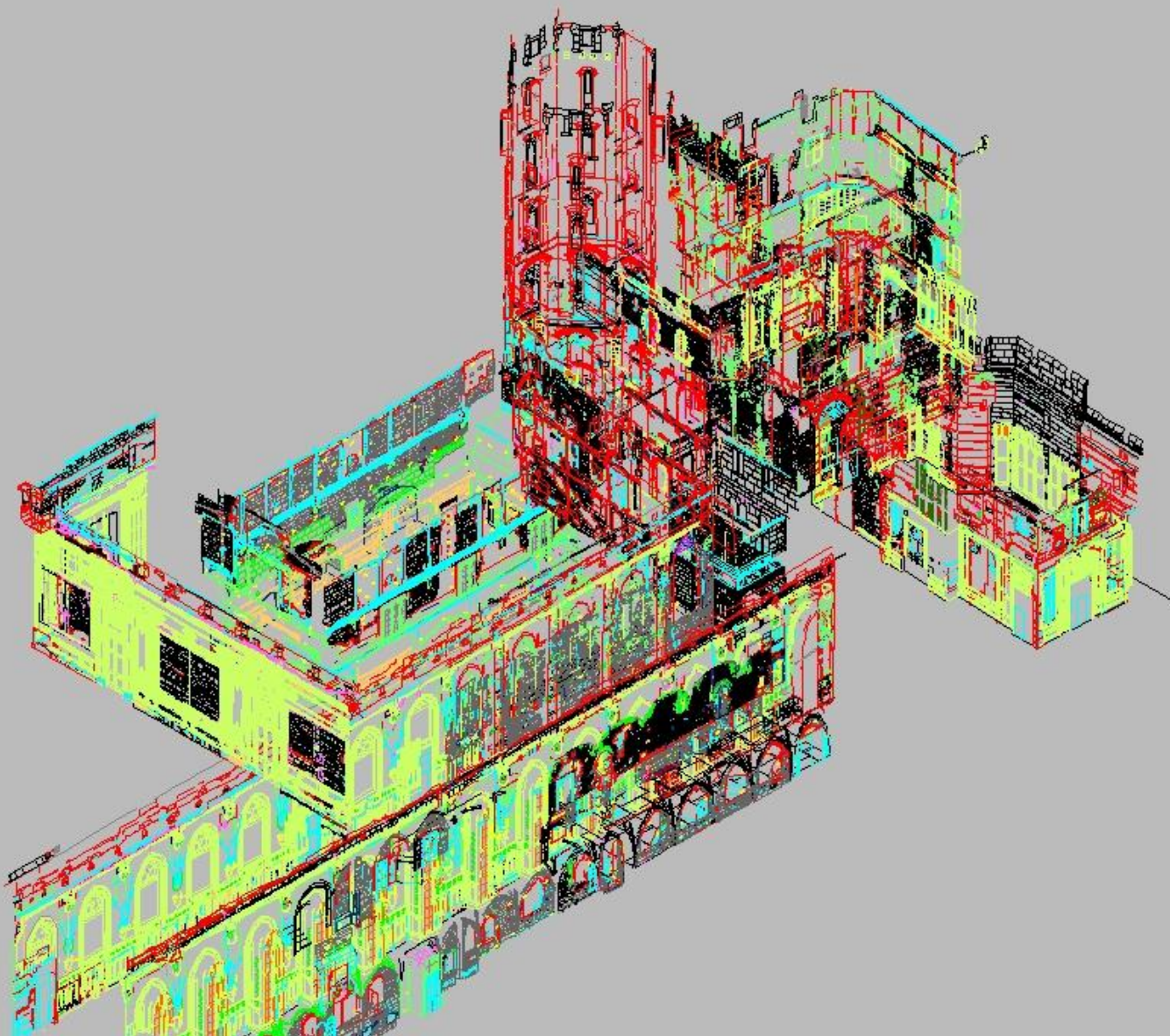




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UK Parliament

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UK Parliament Just Fans

UK Parliament We've redesigned the Parliament website - have a look at the new look at: <http://www.parliament.uk/> - have a look at the new look at: <http://is.gd/mQo> 05 April at 08:41

flickr

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Royal Gallery  
Thumbnails Detail Comments



5 photos | 61 views

Items are from between 25 Jul 2008 & 02 Apr 2009.

Feed - Subscribe to the set "Royal Gallery"

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Thursday 23rd April 2009

www.parliament.uk

Home Visiting About Parliamentary Business MPs, Lords and Offices Get Involved Topical Issues Education

Welcome to the  
United Kingdom Parliament

Features on the  
Parliament website



Autumn school visits to Parliament

Call to book a school visit to Parliament for the autumn term 2009 - phone lines will open at 9am on 29 April



What's On Parliamentary News Topical Issues Bills and Legislation

Latest news from the House of Commons and House of Lords



Local Democracy Bill: report stage  
Local government and development - Lords completes

Parliamentary Business



YouTube

English  
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UK Parliament

Subscribe



UKParliament  
Style: Broadcaster  
Joined: 17 May 2007  
Last Sign In: 3 days ago  
Subscribers: 385  
Channel Views: 58,919

This is a pilot YouTube channel for the United Kingdom Parliament.

Website: <http://www.parliament.uk/>  
Live and archive footage: <http://www.parliamentlive.tv/>  
Twitter: <http://twitter.com/ukparlia...>  
Facebook: <http://www.facebook.com/pag...>  
Flickr: <http://www.flickr.com/photos...>  
FriendFeed: <http://friendfeed.com/ukpar...>  
Blog: <http://iparliamentlabs.wordpress...>  
Easy YouTube player: <http://tiny.cc/ukeasy-you...>



Hey there! UKParliament is using  
Twitter.

Twitter is a free service that lets you keep in touch with people through  
e exchange of quick, frequent answers to one simple question: What  
are you doing? Join today to start receiving UKParliament's updates.

Join today!

Already using Twitter  
from your phone? Click here.

UKParliament

Reading transcript of this morning's  
questions to Ministers on energy  
and climate change. Today in the  
Commons: <http://is.gd/u5XJ>

About 1 hour ago from web

Watching Daily Mail editor: Paul Dacre, give evidence to Cmtee

Home UK Parliament  
Location Westminster, London  
Web <http://www.parlia...>  
Bio Keeping an eye on  
government, debating laws,  
approving taxes. This official  
Twitter feed is produced by the  
web team in Parliament.

5,604 5,741  
Following followers

Updates 906

Favorites



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Production blog of the UK Parliament Web Centre.

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UK PARLIAMENT TWITTER

UKParliament: Reading

Parliament Tweetminster widget

17/04/2009 in Social-networking, twitter | Tags: tweetminster, iframe, widget | by Alistair Reid | No comments

We worked with the good folks from Tweetminster recently to put together a custom iFrame widget that we could use on the Parliament website.

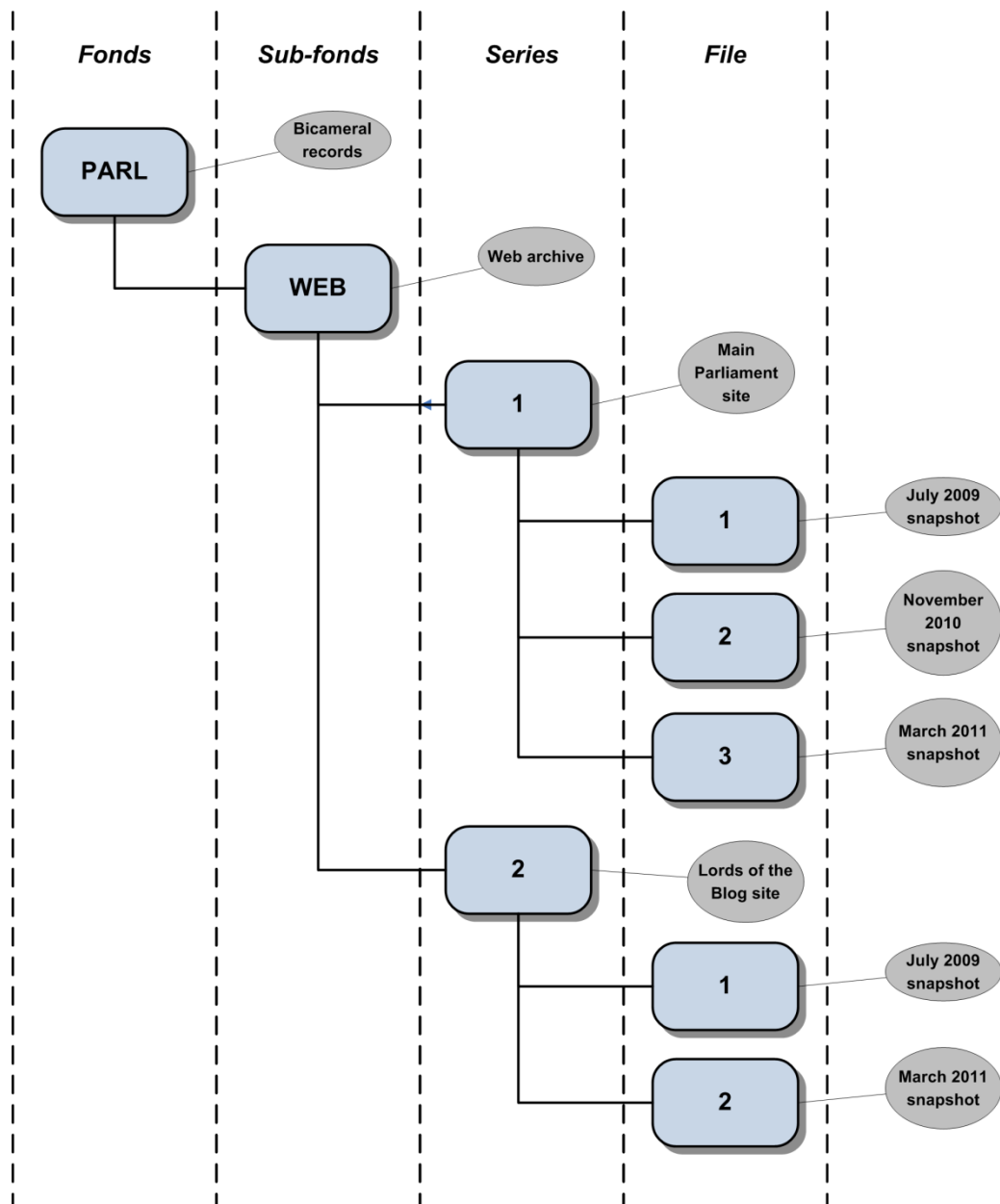
This involved styling the widget Tweetminster already make available so that it fitted with the look of our new redesign, and specifying what Twitter feeds it would use. We wanted the widget to be "Parliament on Twitter" - so it uses our own @ukparliament feed, any MPs or Peers that use Twitter (are there any Peers using Twitter yet?), but no parliamentary candidates, government departments or political parties.

The hope is that using this widget will further promote how Parliament and its Members are trying to engage with social media tools and with the public. During recess it should also give an insight into the work of MPs in their constituencies. Although, we have included a disclaimer because the Web Centre team is responsible only for the content of @ukparliament updates, not



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**10.30-11am**

**Writing and updating policies  
and procedures**



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ENGLISH HERITAGE  
Centre for Archaeology



Digital Archiving

Adrian Brown  
Information Management &...

  
the nation

## Digital Preservation Strategy



1 December 2006



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## Collection & Acquisition Policy



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**11am-12pm**

**Giving a demo of our  
repository**



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Welcome, SDB\_ADMIN1 [Logout](#) **SDB Digital Archive: Home** [Home](#) [Help](#) English ▾



[digital-preservation.com](#) Copyright © 2012 Tessella



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**Lunch**

**Meeting colleagues from  
nearby institutions**



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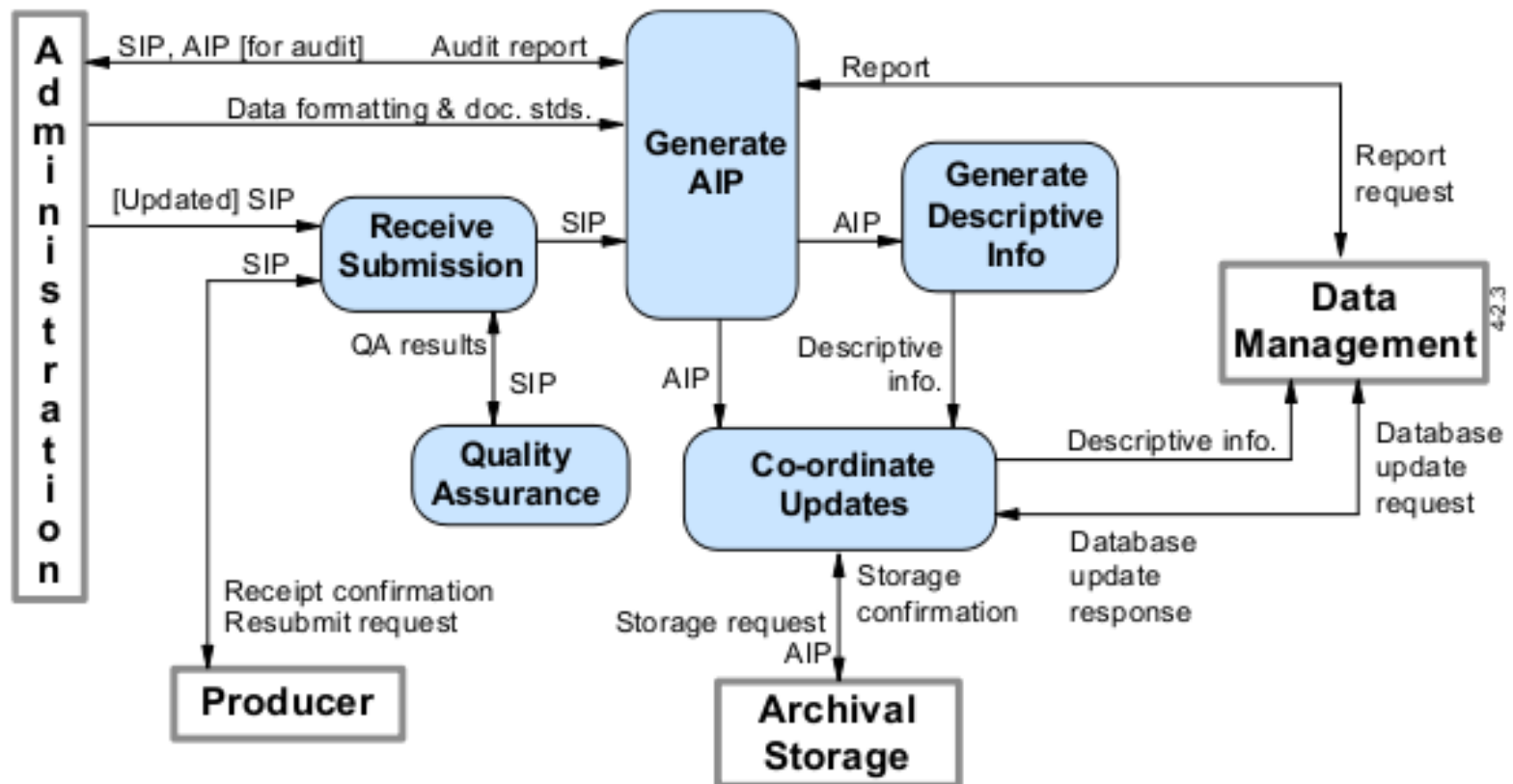
**1-1.30pm**

**Developing future  
requirements**



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**1.30-2.30pm**

**Software testing**




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[Start](#)
[Waiting](#)
[Running](#)
[Completed](#)
[Reports](#)
[Manage](#)

### Workflow Details

Workflow Context	Full ingest workflow with...
Workflow Definition	Full Ingest Workflow (Manual Selection, Store Metadata File, Thumbnails)
Workflow ID	19
Workflow State	Completed
Date Started	04.10.11 11:19:00
Date Finished	04.10.11 11:21:37
Number of Files	26
Total Size	2 MB
Collection Code	CALM/GH1
Submission name	CALM Export Test
Top Level Record	Spire Ingest 2

### Step Progress

State	Name	Progress	Started	Finished	Messages
	Select	<div></div>	04.10.11 11:19:00	04.10.11 11:19:07	
✓	Copy XIP Package	<div></div>	04.10.11 11:19:07	04.10.11 11:19:11	
✓	Virus Check	<div></div>	04.10.11 11:19:11	04.10.11 11:19:33	
✓	Fixity Check	<div></div>	04.10.11 11:19:33	04.10.11 11:19:35	
✓	Metadata Integrity	<div></div>	04.10.11 11:19:35	04.10.11 11:19:57	
✓	Content Integrity	<div></div>	04.10.11 11:19:57	04.10.11 11:20:19	
✓	Characterise	<div></div>	04.10.11 11:20:19	04.10.11 11:20:51	<a href="#">View</a>
✓	Store Files	<div></div>	04.10.11 11:20:51	04.10.11 11:20:55	
✓	Store Metadata	<div></div>	04.10.11 11:20:55	04.10.11 11:21:18	
✓	Store Metadata File	<div></div>	04.10.11 11:21:18	04.10.11 11:21:25	



**2.30-3.30pm**

# **Preservation planning**

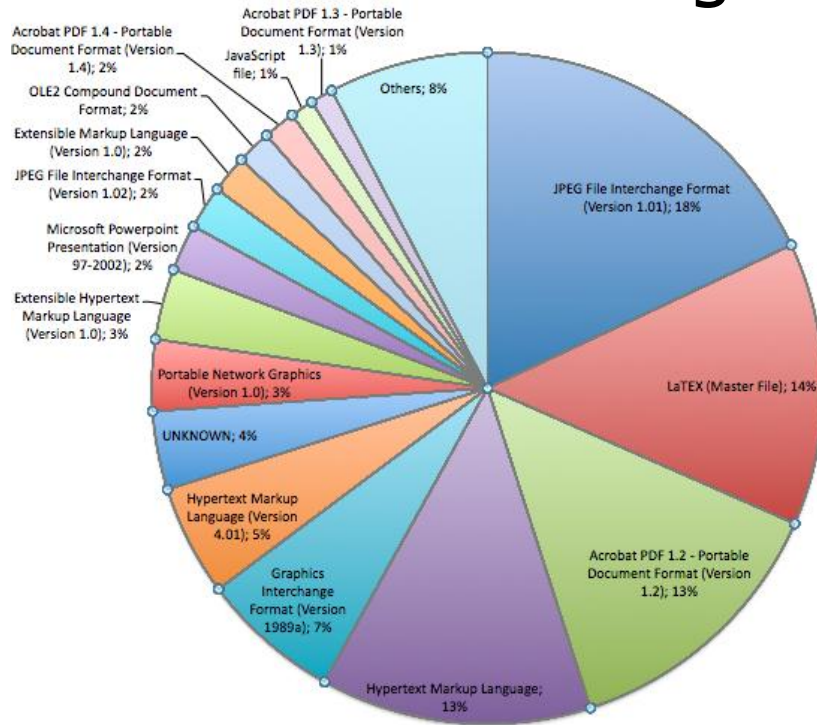


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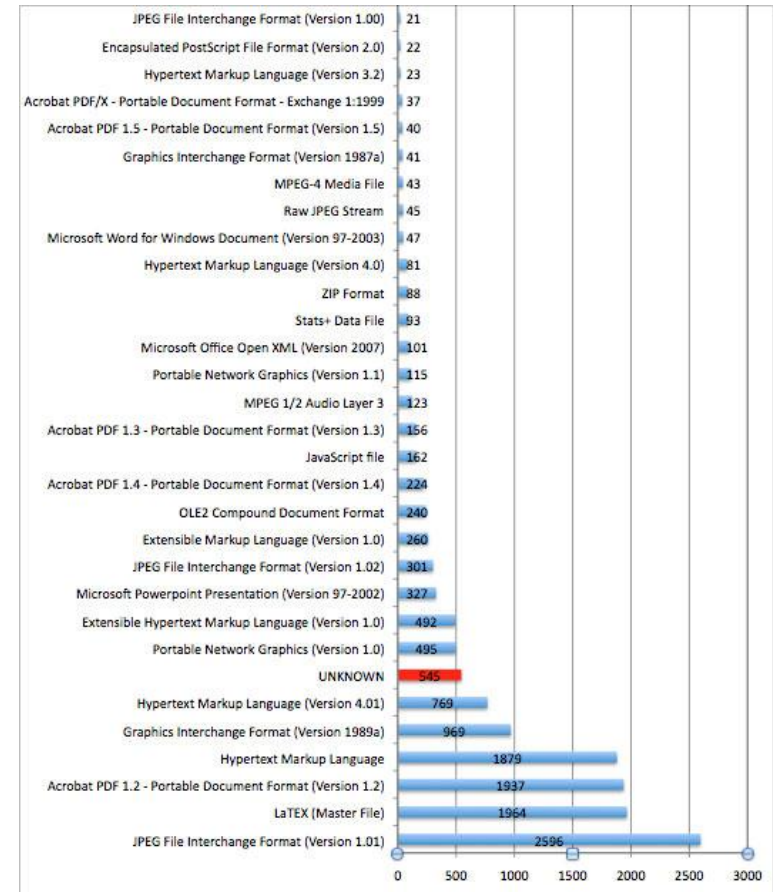
# Formats

# Age



# Volume

# Usage



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**3.30-4.30pm**

**QA-ing digital records**



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## Featured on the UK Parliament Website



Video



Art Collection



Tours



Olympic Britain

### Olympians in Parliament: Lord Coe

Lord Coe discusses his life as an Olympic athlete and the influence that has had on his role in Parliament



## Parliamentary news

[What's On](#)

[Bills & legislation](#)

[Watch](#)

Latest news from the House of Commons and House of Lords



### Scottish Affairs Committee publishes report on multi-question referendum

MPs publish fourth report about referendum on separation for Scotland



**Death of Lord Morris of Manchester**  
Champion for disability rights and former MP dies



**Lords written questions**  
Lords quizzes government on Paralympic Games and climate change



**Committee launches inquiry into leadership and standards in the police**  
Home Affairs Committee announces new inquiry



### House of Commons

Democratically elected house, makes laws and checks the work of Government



### House of Lords

Checking and shaping draft laws and challenging the work of Government



### Committees

MPs and Lords check the work of Government and scrutinise legislation



### Hansard and daily business

Reports of debates from both houses, business papers, publications and records



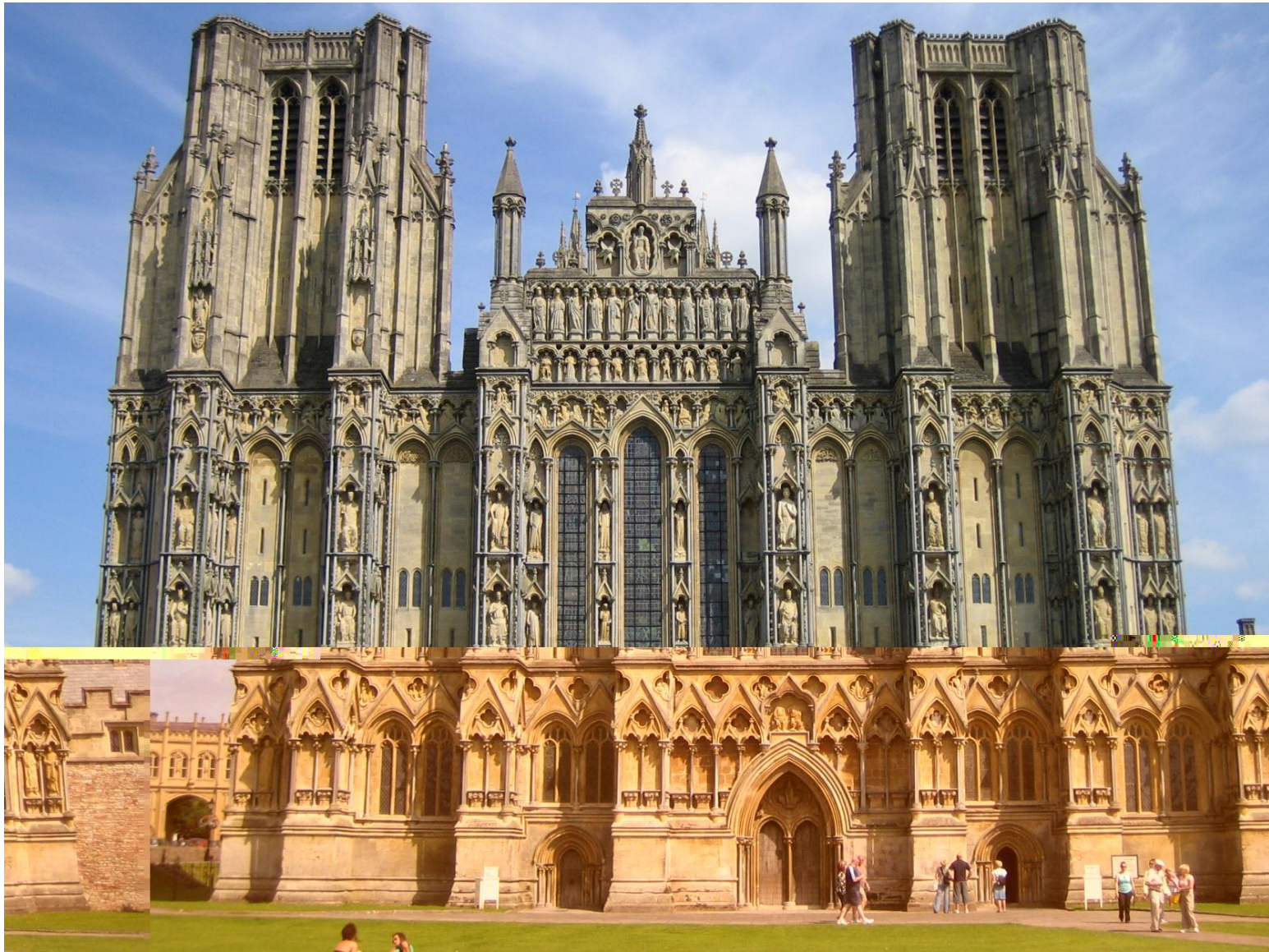
### Topics

Search parliamentary information on topics from

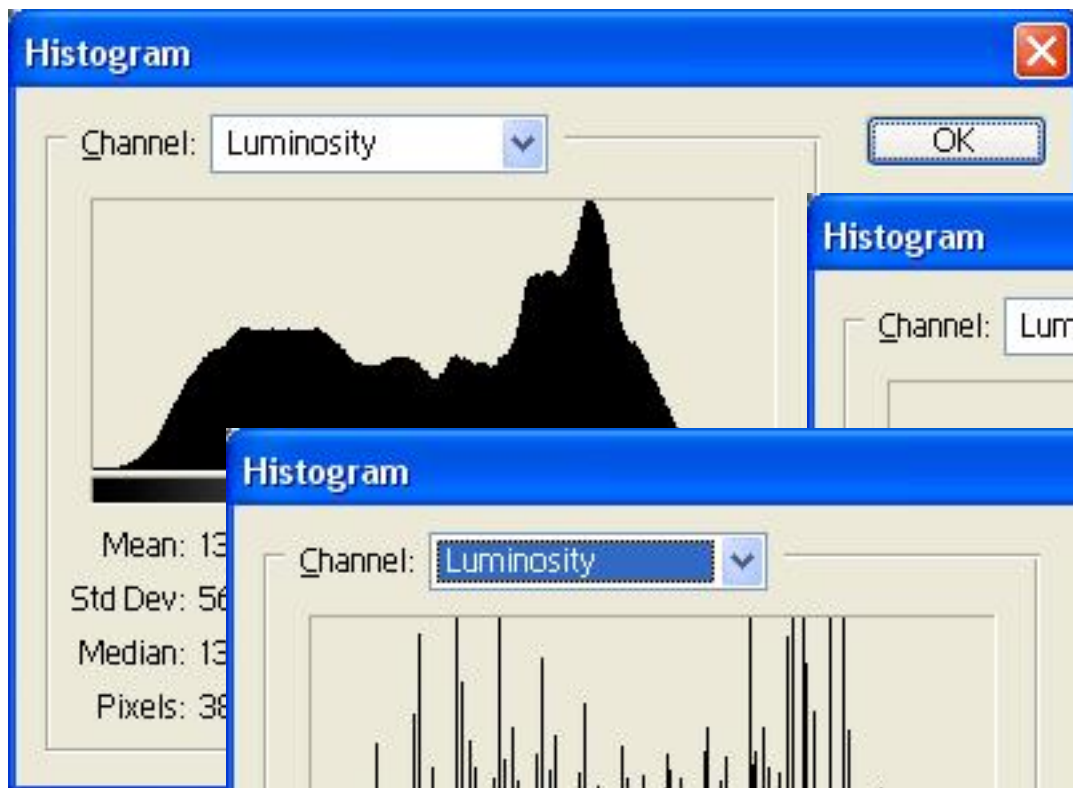
<http://archive.parliament.uk/ukparliament/20120817105443/http://youtu.be/...> Parliamentary news





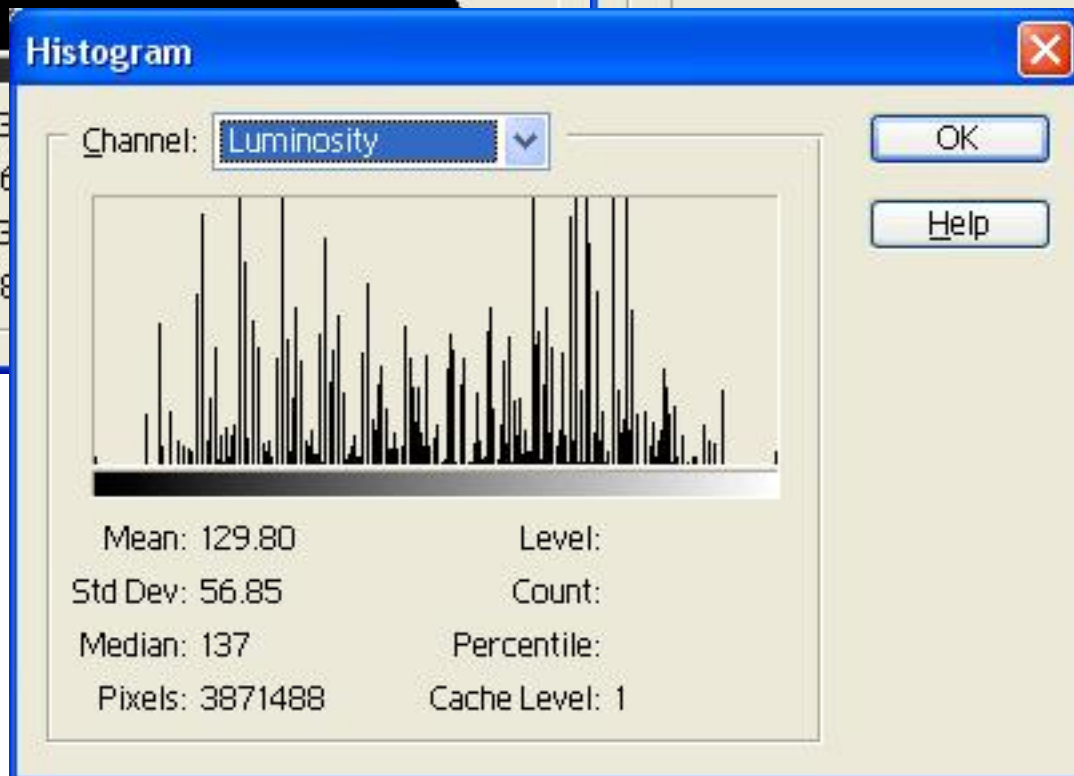
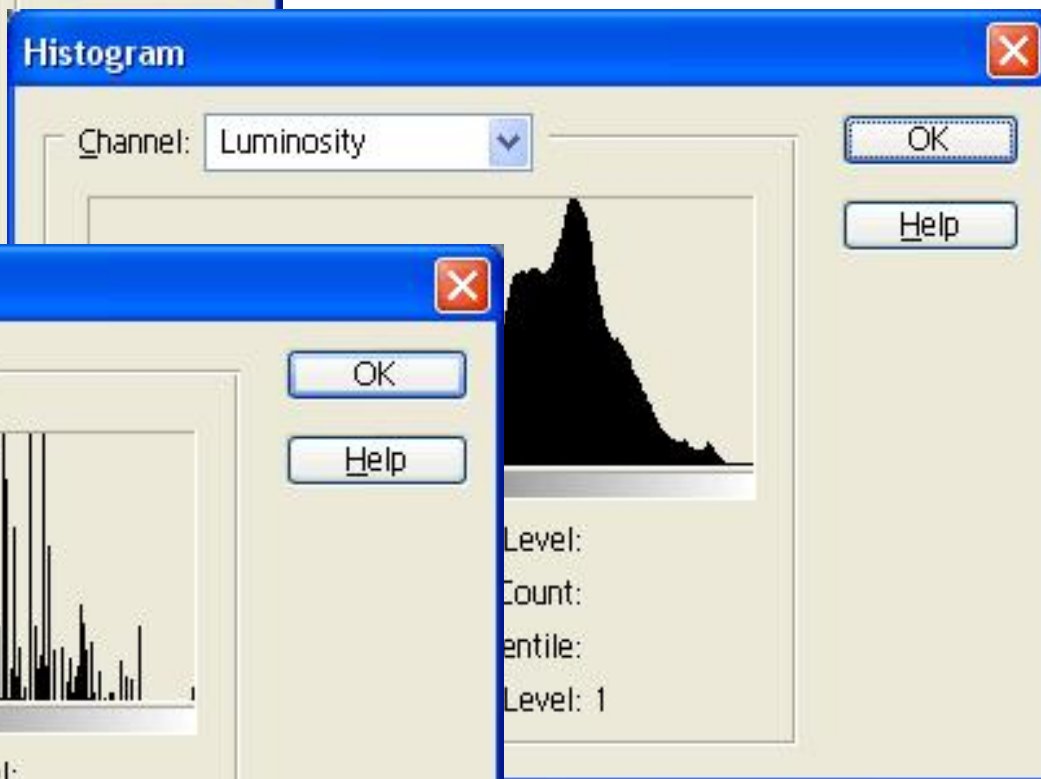


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**BMP**

**PNG**



**GIF**



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**4.30-5pm**

# **Developing contingency plans**



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# ATOMIC SNOWMEN CONTINGENCY PLAN



- 1.) WAIT FOR SPRING
- 2.) RELEASE THE WEREJACKALOPES TO EAT THEIR FACES
- 3.) DEVELOP A ZOMBIE SPECIAL FORCES UNIT TO TAKE CARE OF THE SITUATION
- 4.) DEPLOY  $\text{NaCl}$  PAYLOAD KUMQUAT GRENADES
- 5.) LURE INTO INCINERATOR WITH BAIT MINIONS
- 6.) ACTIVATE THE LYSINE CONTINGENCY
- 7.) MOVE OPERATIONS TO LUNAR BASE



CREATED BY NATALIE METZGER

[WWW.THESECRETLAIR.COM](http://WWW.THESECRETLAIR.COM)



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**6-7pm**

**Reviewing Borsetshire  
Archives draft digital  
preservation policy**



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#digitalpreservation

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#AskAndrey

#AskLukasz

Mark McGhee

House of Commons

#Algeria

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Help

Terms

Privacy

Blog

Status

Apps

Resources

Jobs

Advertisers


Businesses

Media

Developers

Results for #digitalpreservation

Tweets Top / All / People you follow



Paul Wheatley


@prwheatley

File format problem? Still being solved! Do your bit now....

ascii.textfiles.com/archives/3914 #digitalpreservation #archives

Expand

32m



Clemens Neudecker

@cneudecker

Best project acronym in #DigitalPreservation so far: ForgetIT -


addressing preservation by managed forgetting

cordis.europa.eu/fp7/ict/creati...

Followed by Eleonora and 14 others

Expand

2h



DuraSpace Community

@duraspace


NISO Webinar: Metadata for Preservation: A Digital Object's Best

Friend, Feb 13, 1:00-2:30 pm EST bit.ly/XGEgXC

#digitalpreservation

Expand

19h



NDSA

@NSA2

On 2/12 PASIG will offer the first in a series of webinars:


"#DigitalPreservation in Theory & Practice" with Tom Cramer

bit.ly/V9HTzb

Followed by SCAPE Project and 9 others

Expand

21h



Paul Wheatley


@prwheatley

Characterising PDFs question, can you help? j.mp/X6NFVB

#digitalpreservation

Expand

16 Jan



SCAPE Project

@SCAPEproject


New blogpost by David Rosenthal: 'Moving vs. Copying' a new

perspective on computing tinyurl.com/auqov2 #digitalpreservation

Retweeted by Tim Gollins

Expand

16 Jan



SCAPE Project

@SCAPEproject

Why does #digitalpreservation matter? Read the latest

newsletter from Library of Congress,

digitalpreservation.gov/news/newslette...

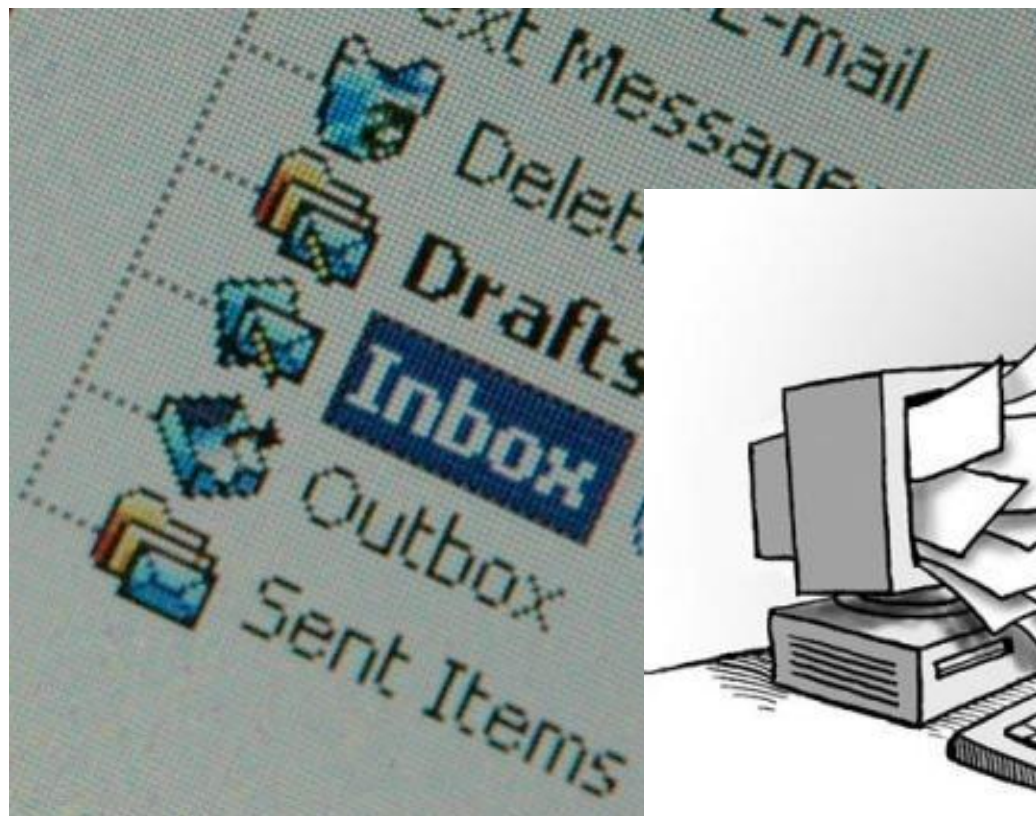
Retweeted by OPF

15 Jan

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# I still do plenty of...



[www.jesperdeleuran.dk](http://www.jesperdeleuran.dk)



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# ...and far too much of...

Are you lonely?

Tired of working on your own?  
Do you hate making decisions?

**HOLD A MEETING!**

You can —

- See people
- Show charts
- Feel important
- Point with a stick
- Eat donuts
- Impress your colleagues

All on company time!

**MEETING**

THE PRACTICAL ALTERNATIVE



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# Questions?

Web: <http://www.parliament.uk/archives>

Twitter: @UKParlArchives, @realAdrianBrown



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