



HOUSES OF PARLIAMENT
PARLIAMENTARY ARCHIVES

What I wish I knew before I started...

Adrian Brown

DPC Student Conference , 22 January 2016

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23 Apr 2009 : Column 1597

House of Lords

Thursday, 23 April 2009.

11 am

Prayers—read by the Lord Bishop of Southwark.

Health: Tuberculosis

Question

11.06 am

Asked By **Baroness Sharples**

To ask Her Majesty's Government what measures they are taking to combat the spread of tuberculosis in the United Kingdom.

Baroness Thornton: My Lords, the Government are committed to tackling TB, and in 2004 the Chief Medical Officer for England published an action plan. Our key strategy is early detection and completion of treatment. To implement this, we launched an information pack designed to help NHS commissioners secure best services to meet local needs, and we are funding an awareness-raising programme for the public and professionals to help earlier identification of TB.

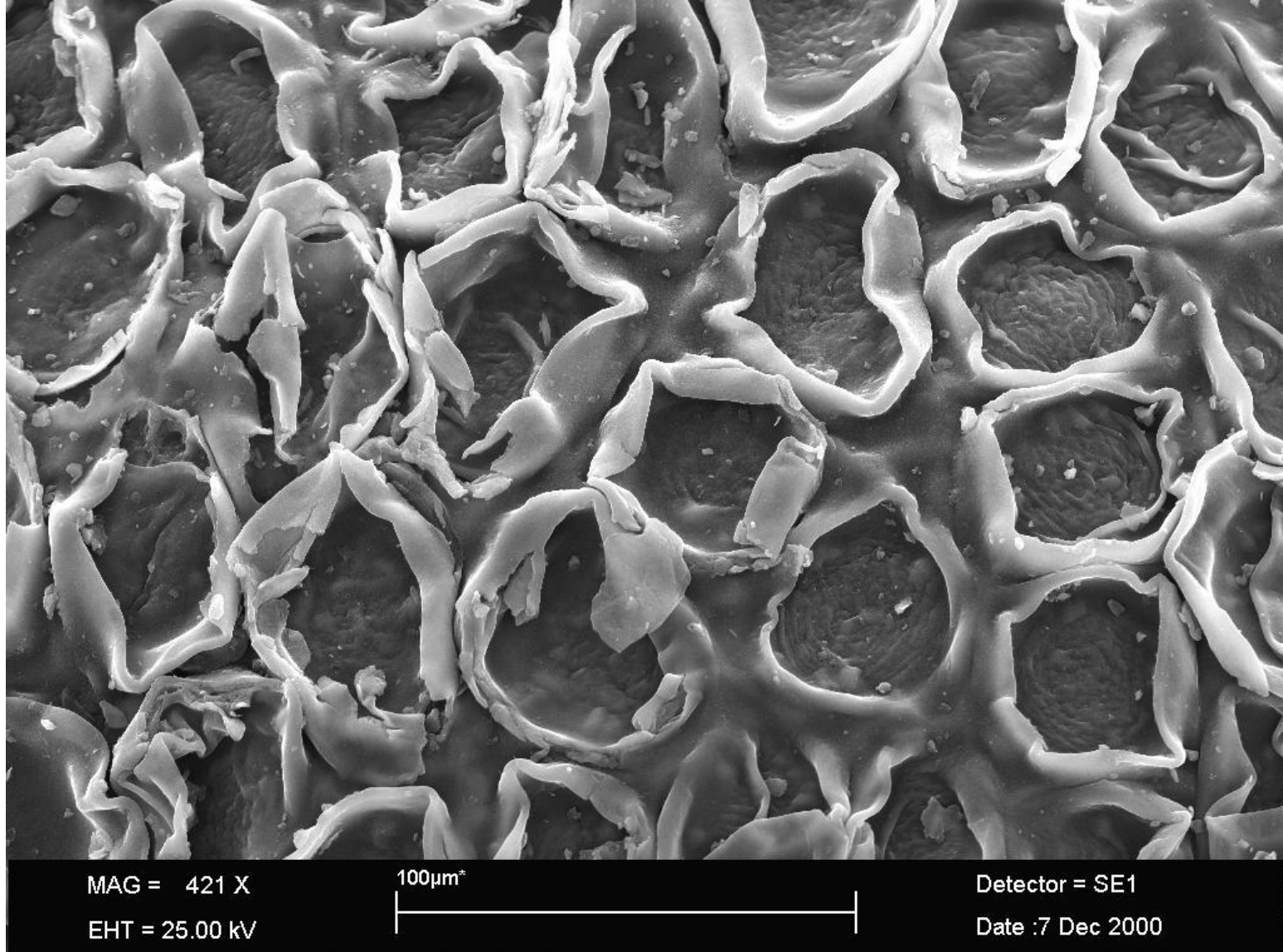
Baroness Sharples: of the world's population with tuberculosis, £60,000 per patient.



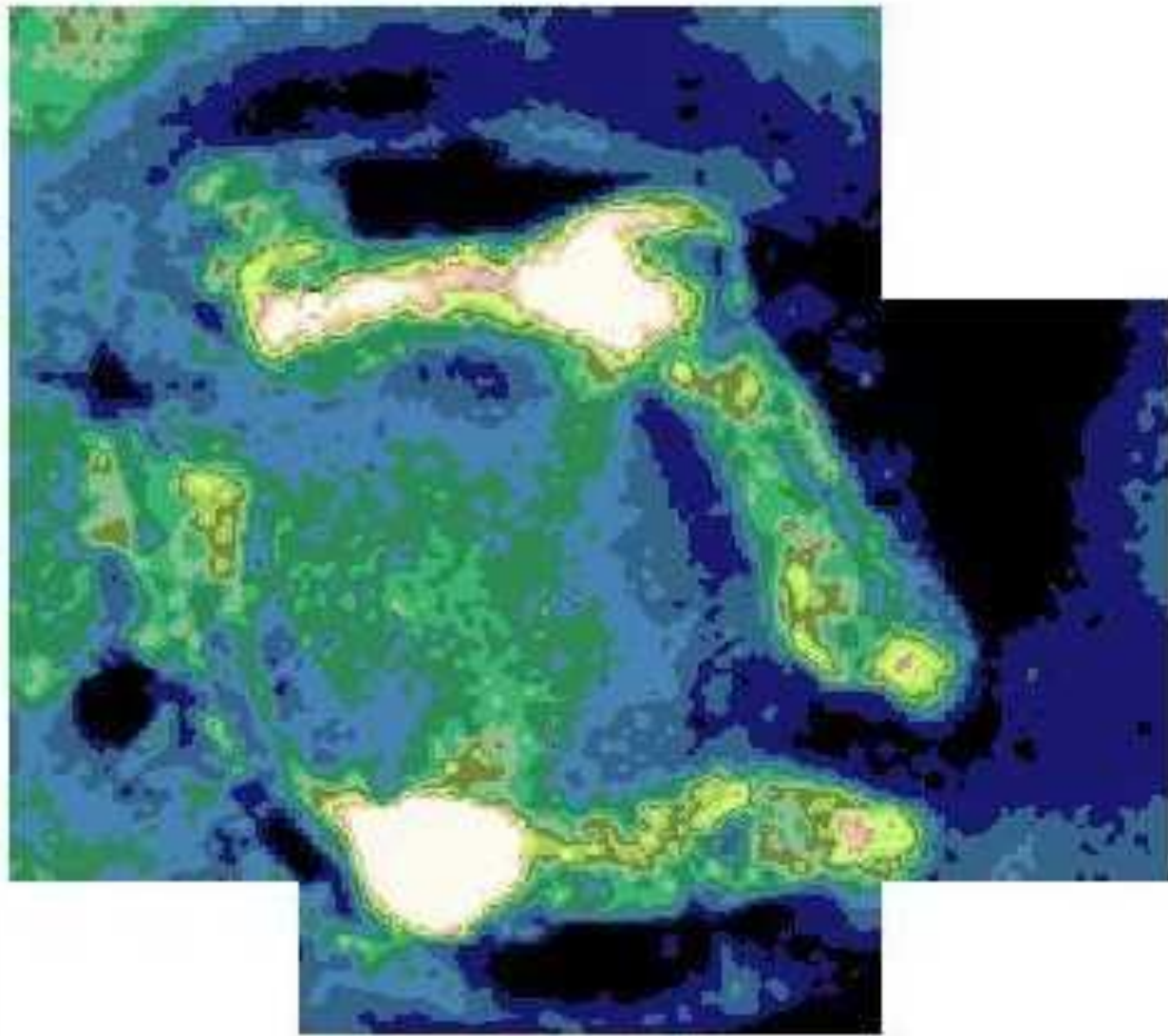
Digital records are hugely diverse



Digital records are hugely diverse



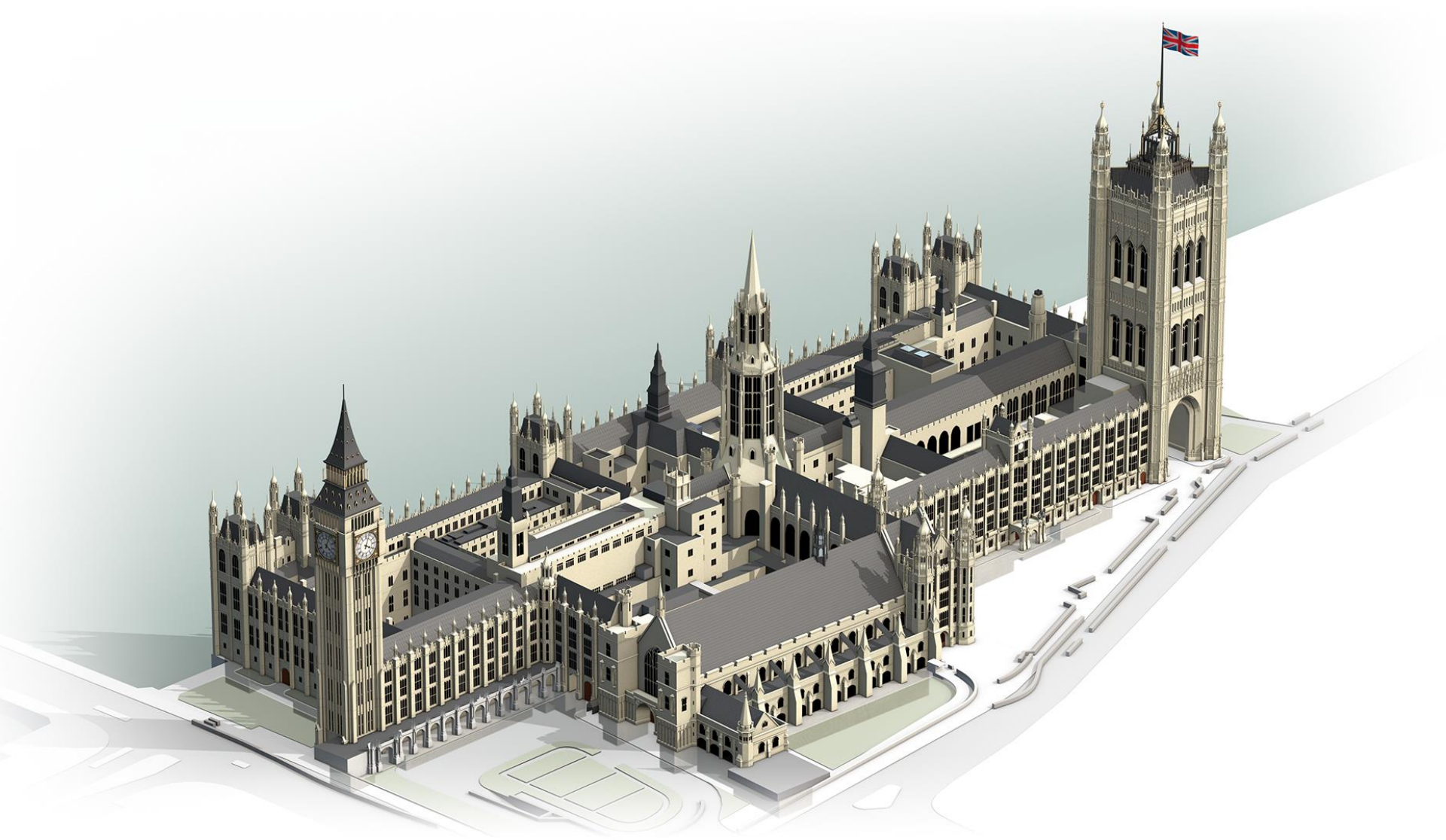
Digital records are hugely diverse



Digital records are hugely diverse



Digital records are hugely diverse



Digital records are hugely diverse



Digital records are hugely diverse

The image is a collage of digital records. On the left is a Twitter profile for 'Parliament Archives' (@UKParlArchives). The profile shows 2,353 tweets, 1,300 following, and 4,866 followers. It includes a bio: 'We look after the historic records of the House of Commons and Lords, 500 years of history preserved in a Victorian skyscraper'. Below the bio are several tweets, including one about the Magna Carta and another about the Bill of Rights. On the right is a Facebook page for 'UK Parliamentary Archives'. The page has 194 likes and 1 person talking about it. The cover photo shows a historical document with red wax seals. The profile picture shows the exterior of the Houses of Parliament. Below the profile picture is a post from December 5, 2013, titled 'RIP Nelson Mandela (1918-2013)'. The post includes a quote from Rivonia Trial Speech: 'The Magna Carta, the Petition of Rights, and the Bill of Rights are documents which are held in veneration by democrats throughout the world. I have great respect for British political institutions, and for the country's system of justice. I regard the British Parliament as the most democratic institution in the world, and the independence and impartiality of its judiciary never fail to arouse my admiration.' --- Rivonia Trial Speech, 20 April 1964. On the far right is a Facebook 'Invite Your Friends to Like this Page' section, showing a friend named Claire Tsang with an 'Invite' button.

Home Connect Discover Me

Parliament Archives @UKParlArchives

We look after the historic records of the House of Commons and Lords, 500 years of history preserved in a Victorian skyscraper

Tweets 2,353 Following 1,300 Followers 4,866

Followed by Tyne & 38 others

Tweets

Parliament Archives @UK Did you know... telephones were first used in the House of Commons in 1883. More at LivingHeritage

Parliament Archives @UK #onthisday in Parliament 11 Industrial Relations Bill #tra Expand

Parliament Archives @UK 50 years ago... Parliament passed the Housing Act 1963. #housing ow.ly/sE7aY Expand

Parliament Archives @UK #onthisday in Parliament 10 with the #Vatican ow.ly/sE5 Expand

Parliament Archives @UK

Facebook

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Adrian Brown Find Friends

UK Parliamentary Archives

194 likes · 1 talking about this

Like Follow Message

Government Organisation

We look after 500 years of historic records, preserved in a Victorian skyscraper

About Suggest an Edit

Highlights

UK Parliamentary Archives

5 December 2013

RIP Nelson Mandela (1918-2013)

"The Magna Carta, the Petition of Rights, and the Bill of Rights are documents which are held in veneration by democrats throughout the world. I have great respect for British political institutions, and for the country's system of justice. I regard the British Parliament as the most democratic institution in the world, and the independence and impartiality of its judiciary never fail to arouse my admiration." --- Rivonia Trial Speech, 20 April 1964

Invite Your Friends to Like this Page

See All

Type a friend's name...

Invite

Claire Tsang

Invite

Show More

Digital records are hugely diverse

Using SPARQL With Geographic Data

The SPARQL endpoint for geo data is available at <http://os.services.tso.co.uk/geo/sparql>.

Clear Text

```

PREFIX rdf: <http://www.w3.org/1999/02/22-rdf-syntax-ns#>
PREFIX rdfs: <http://www.w3.org/2000/01/rdf-schema#>

SELECT * WHERE {
  ?s ?p ?o
}
LIMIT 10
          
```

☒ Plain Text
☐ SPARQL-XML
☐ JSON

Submit

Reset

Sample Queries

- ☒ This query returns a list and names of Westminster Constituencies, and their containing county electoral divisions.

```

PREFIX rdfs: <http://www.w3.org/2000/01/rdf-schema#>
PREFIX rdf: <http://www.w3.org/1999/02/22-rdf-syntax-ns#>
PREFIX foaf: <http://xmlns.com/foaf/0.1/>
PREFIX admingeo: <http://data.ordnancesurvey.co.uk/ontology/admingeo/>
PREFIX spatialrelations: <http://data.ordnancesurvey.co.uk/ontology/spatialrelations/>
          
```

```

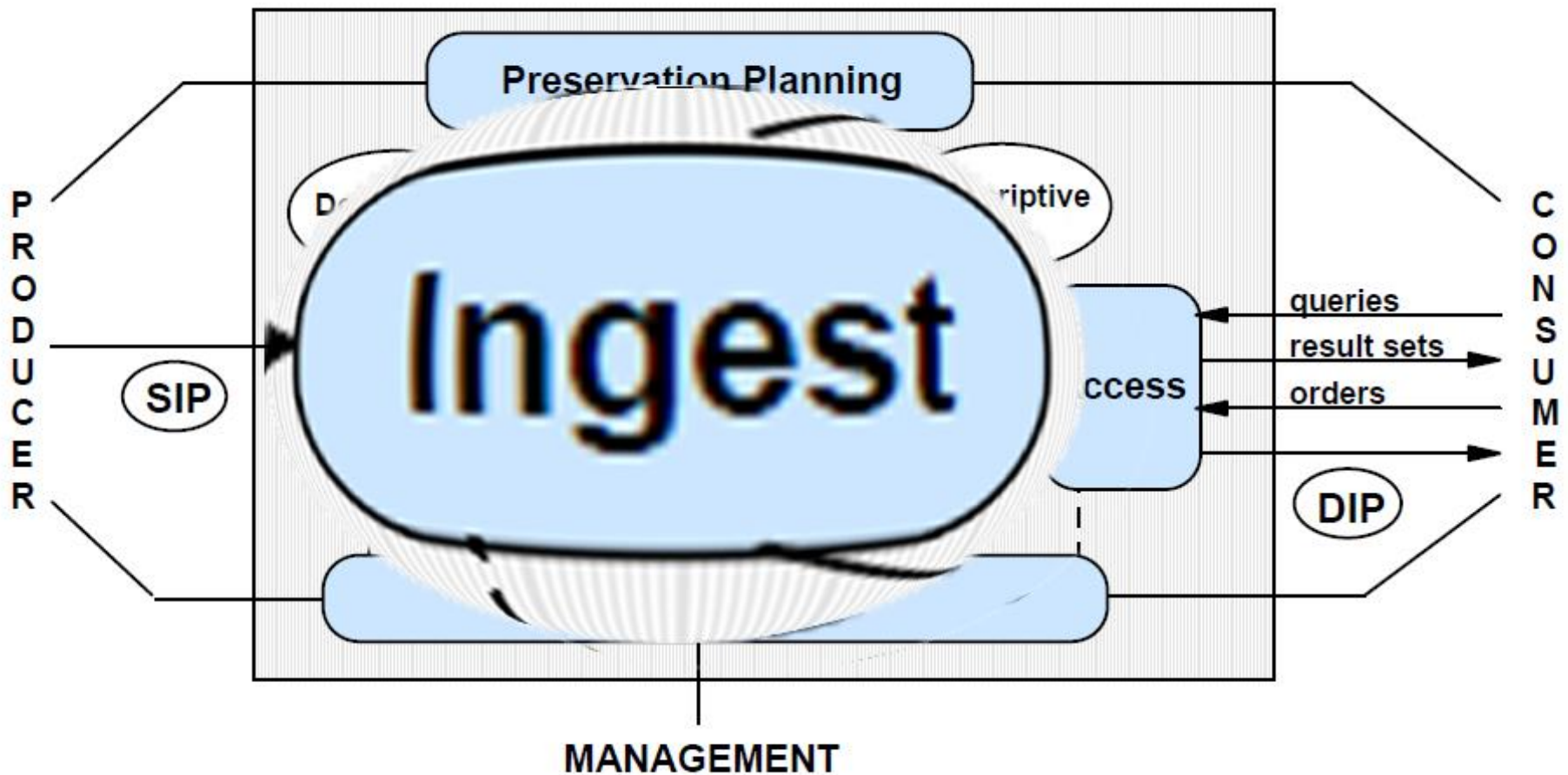
SELECT ?constituency ?constituencyname ?cdivision ?name
WHERE
{
  ?constituency rdf:type admingeo:WestminsterConstituency .
  ?constituency foaf:name ?constituencyname .
  ?cdivision rdf:type admingeo:CountyElectoralDivision .
  ?cdivision foaf:name ?name .
  ?constituency spatialrelations:contains ?cdivision .
} LIMIT 10
          
```

Insert

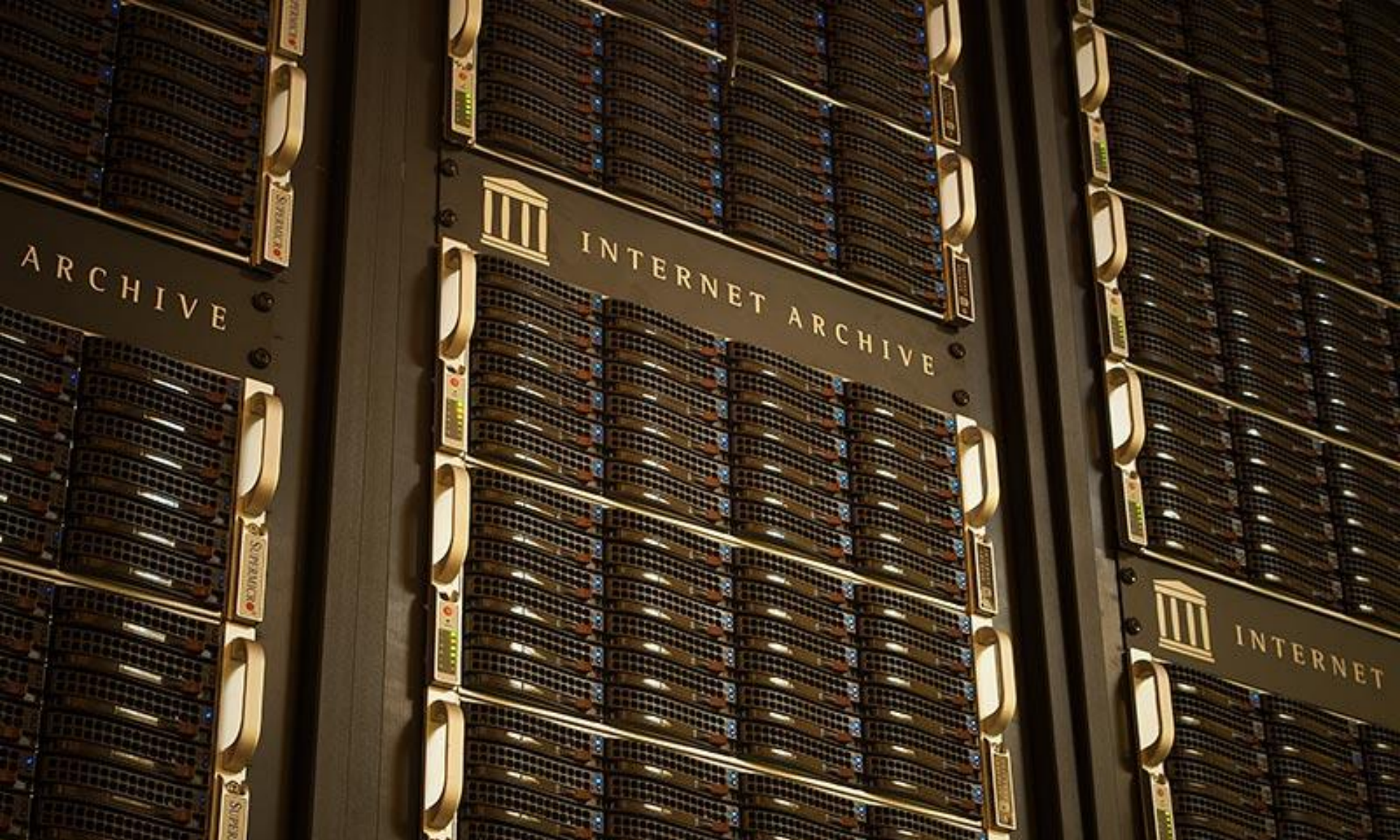
Digital records are hugely diverse



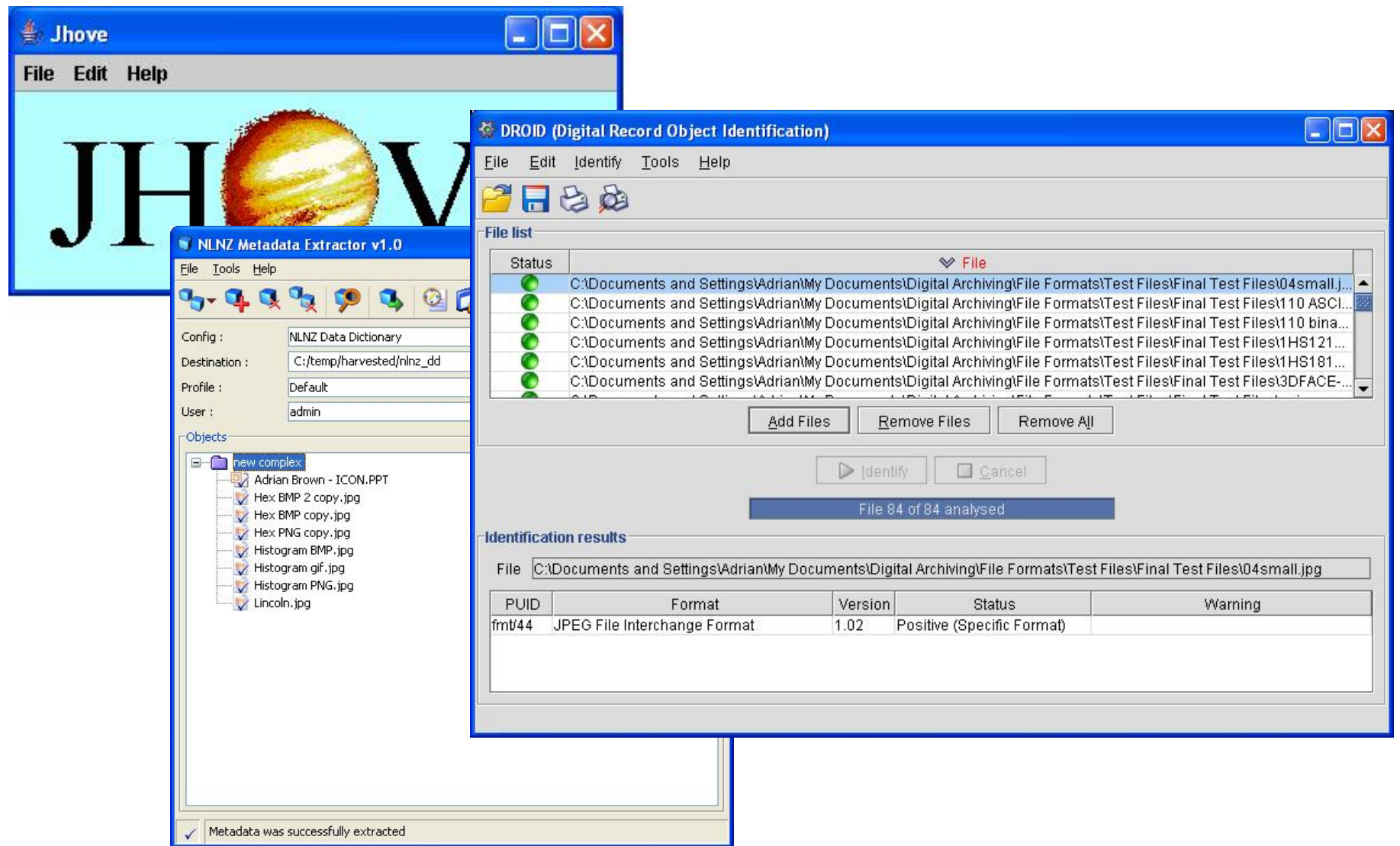
**They often don't come in nice, standard,
complete, discrete packages**



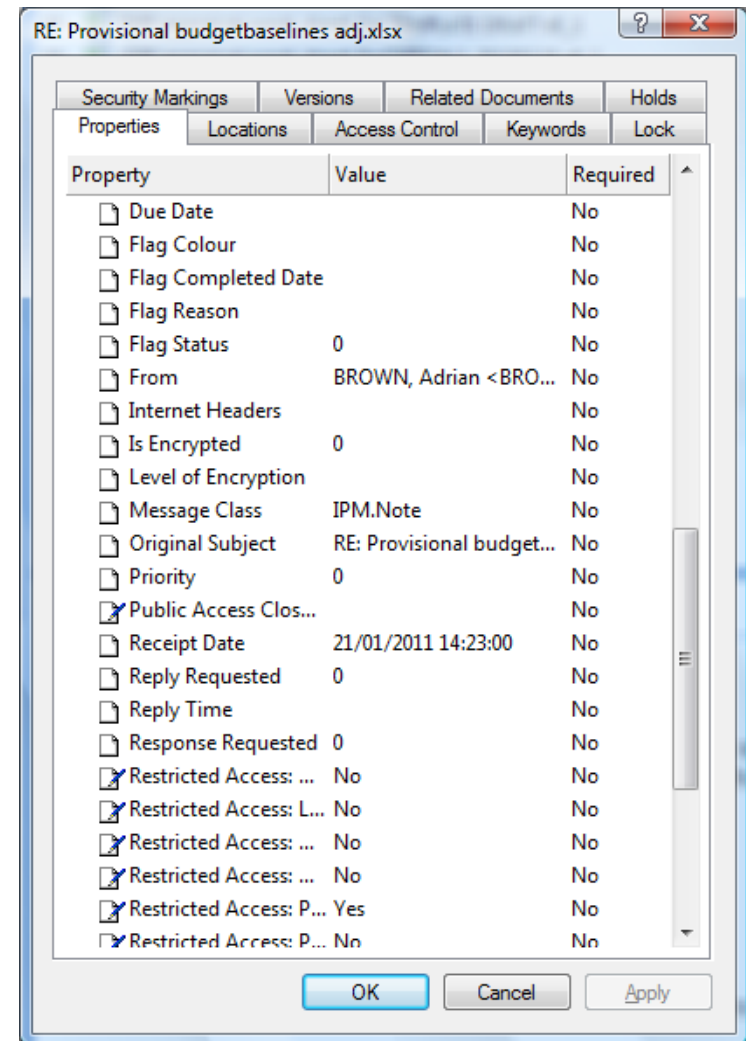
Ingest accounts for up to 90% of digital repository activity



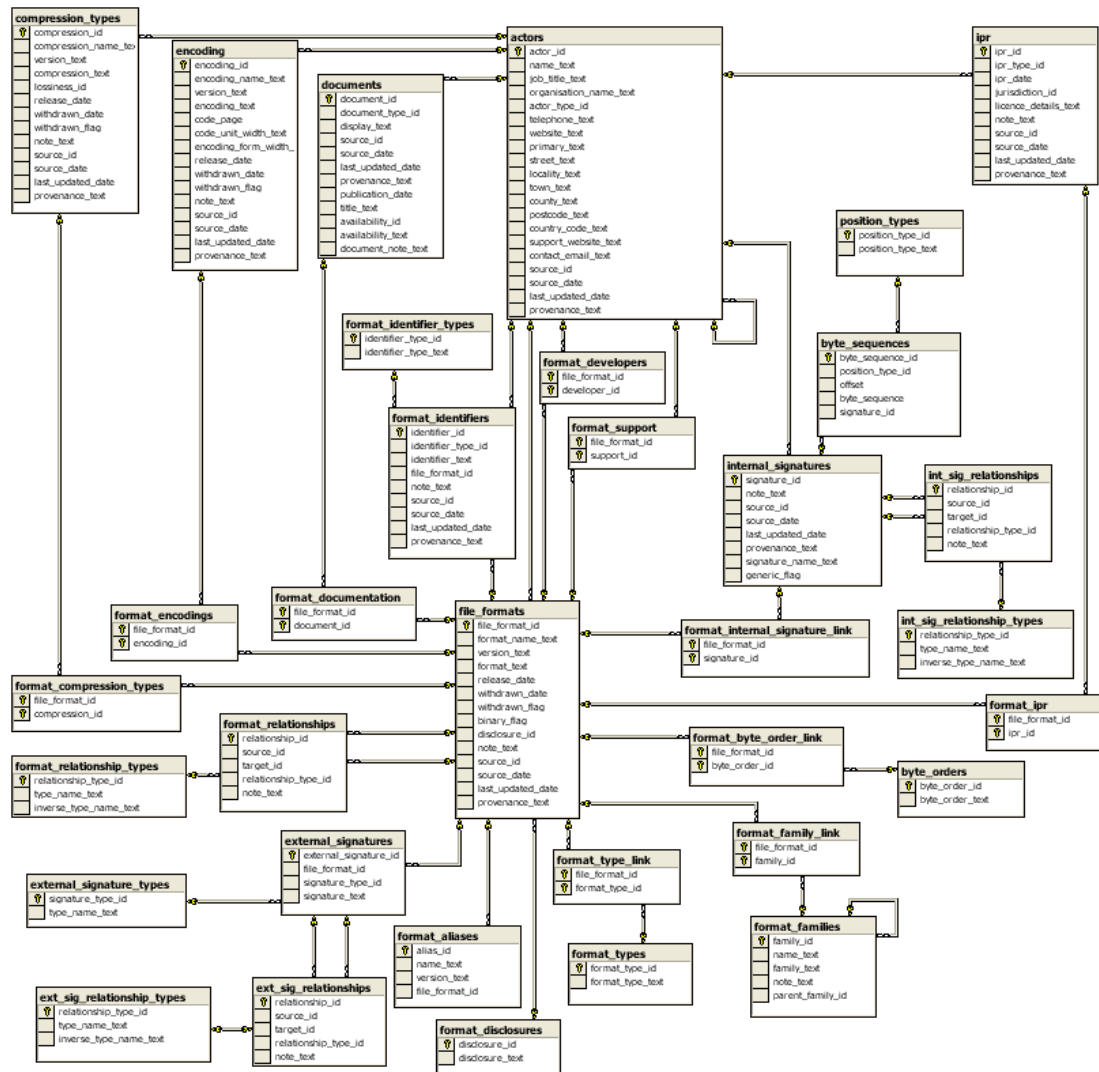
We can automate the boring stuff



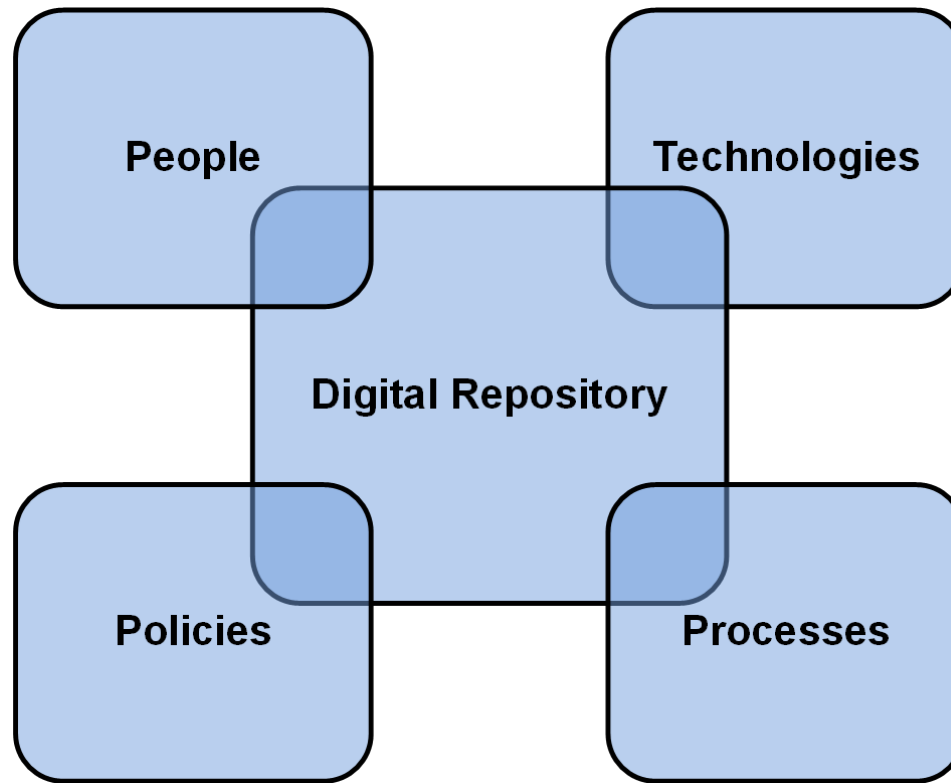
Characterization is one of the most important tasks



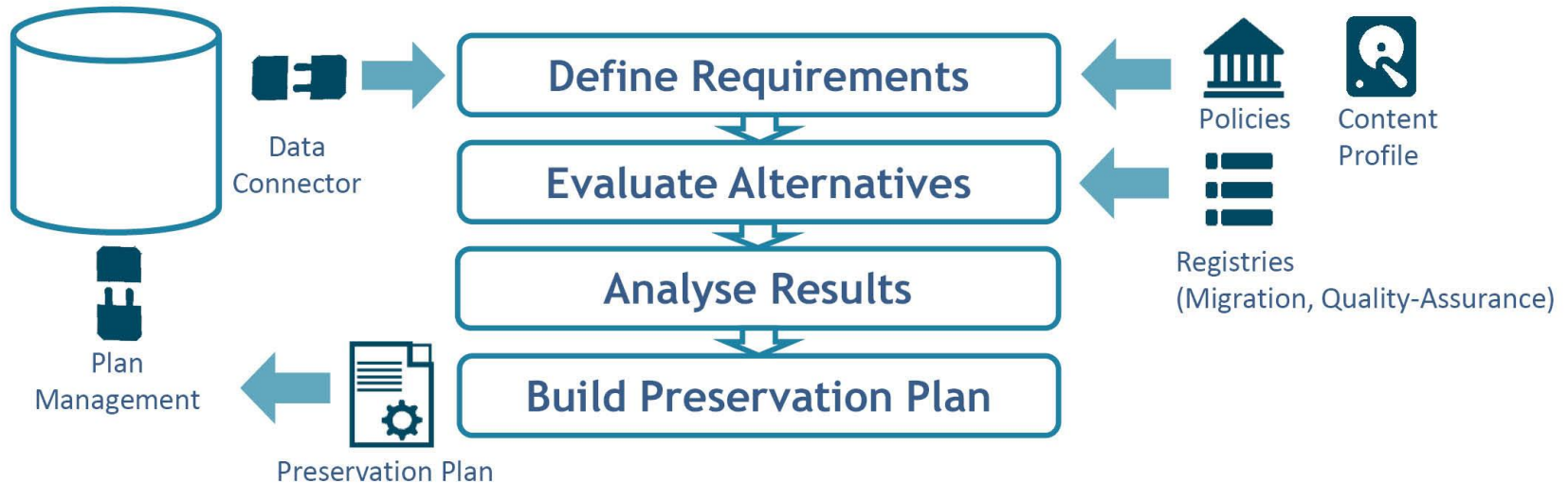
We probably shouldn't



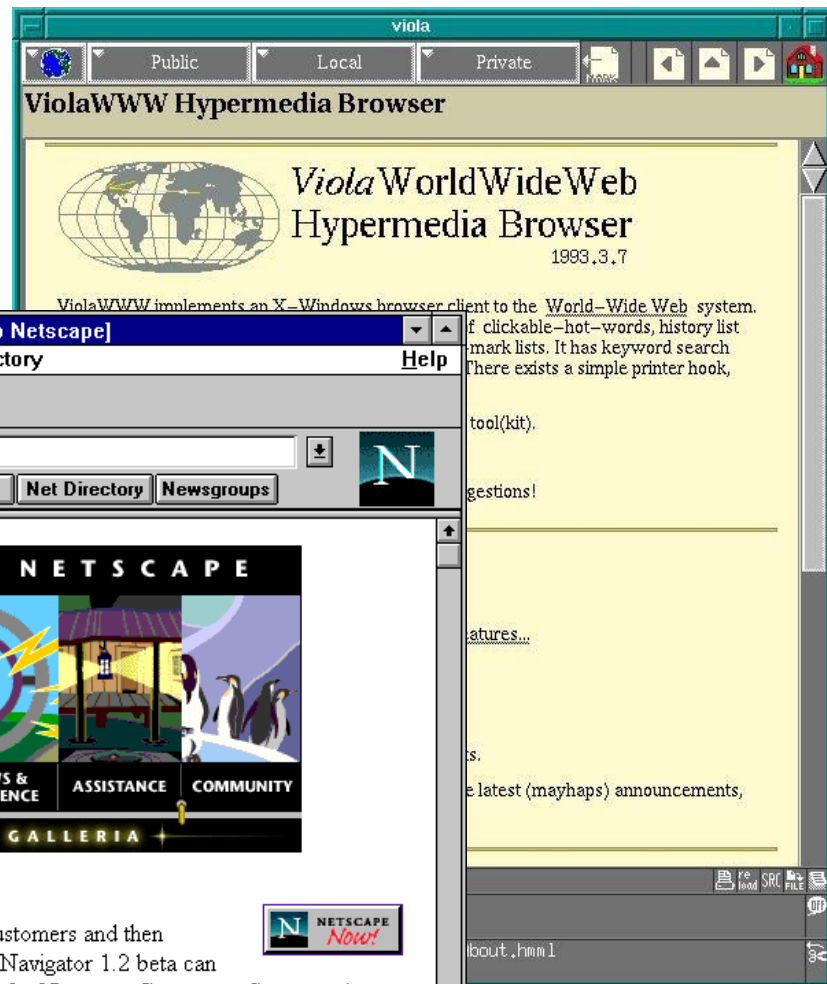
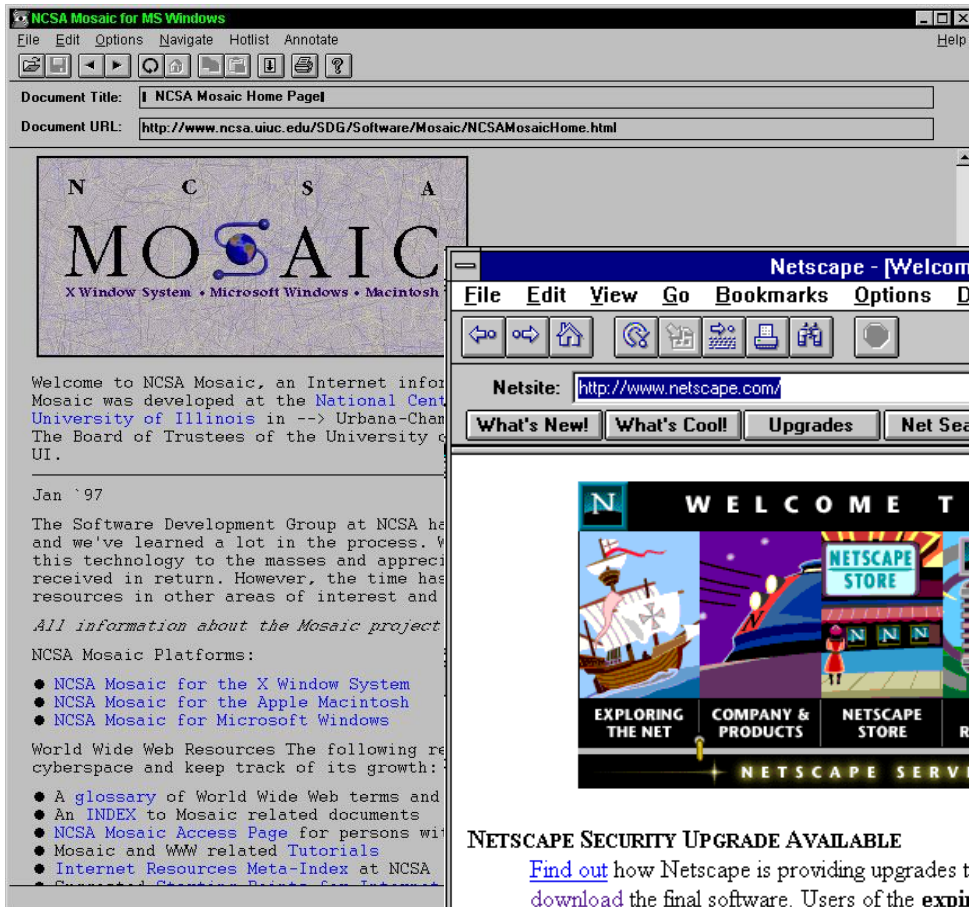
...so keep it as simple as possible



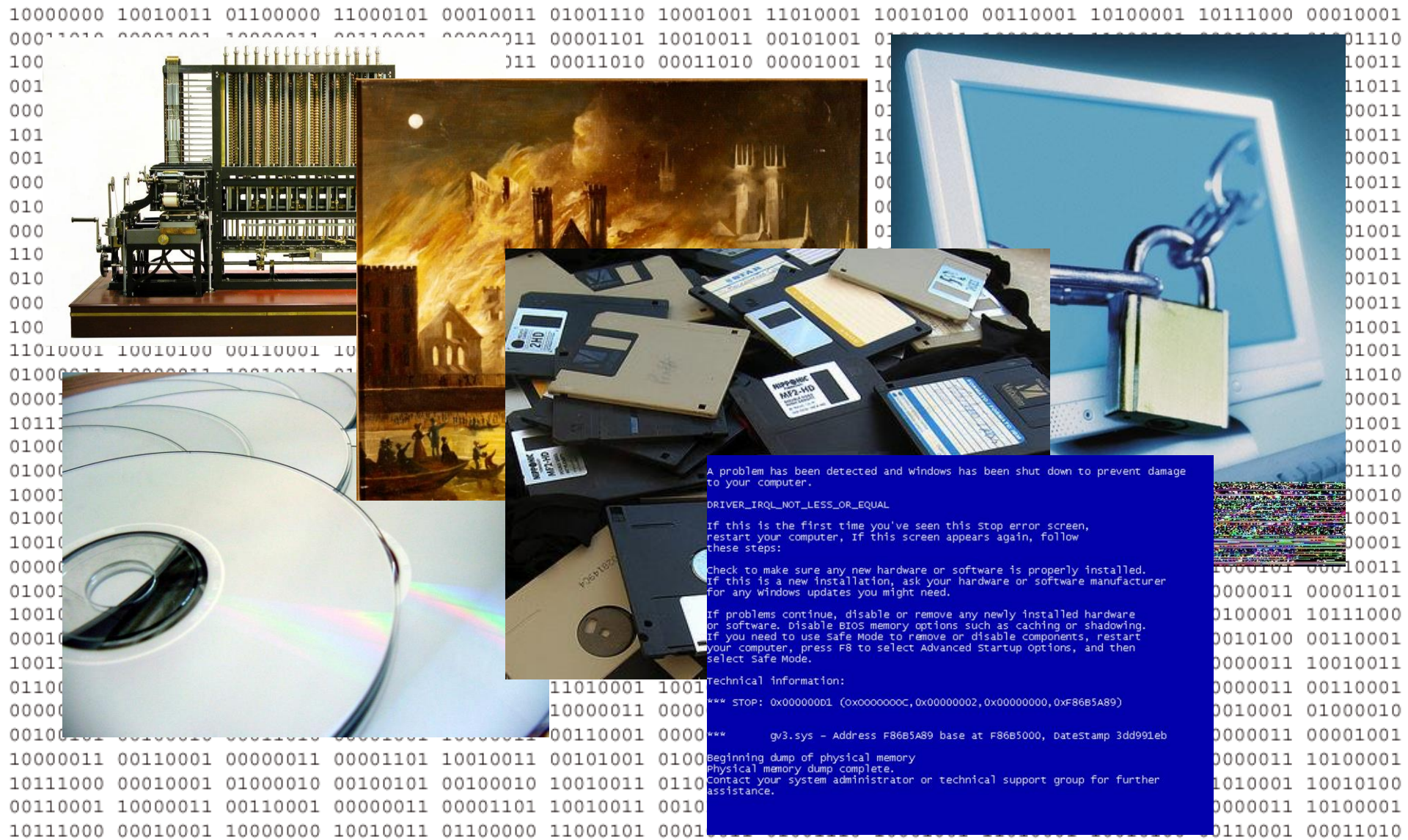
It isn't just (or mainly) about technology



A digital archivist manages risks and tries to predict the future



It's not all about technology obsolescence



The challenges are many and varied



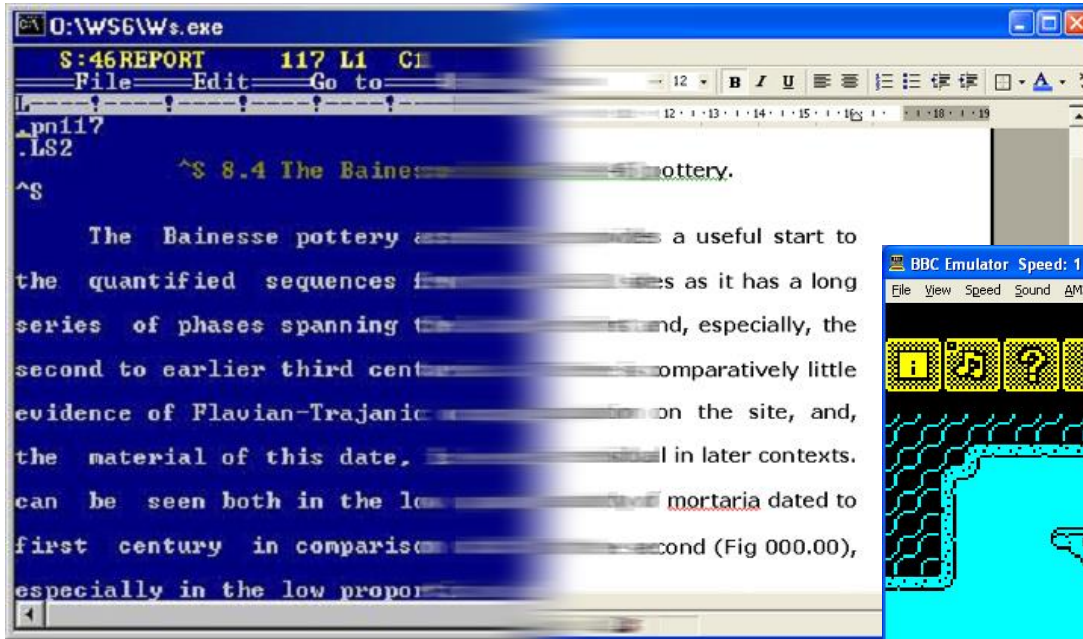
Collections on a Map

Search a handful of series at The National Archives for geo-referenced material...

- ☒ INF 9
The Dixon Scott Collection:
Photographs, 1926-1948
- ☒ IR 30
Tithe Maps of England and Wales, 1836-1903

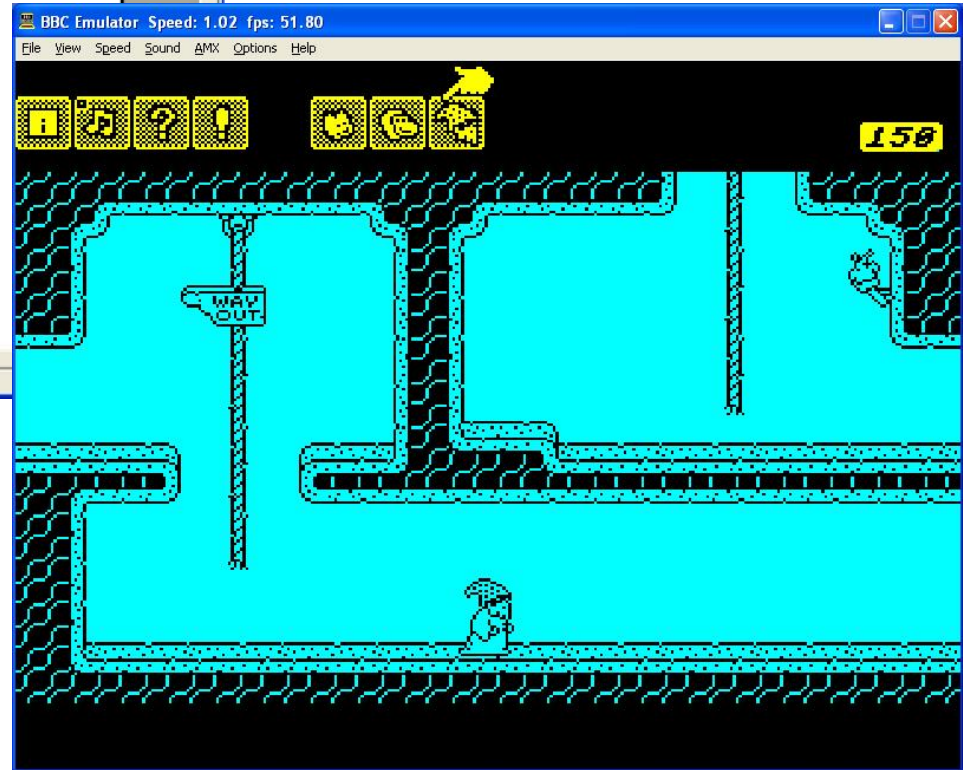


Focus on the benefits

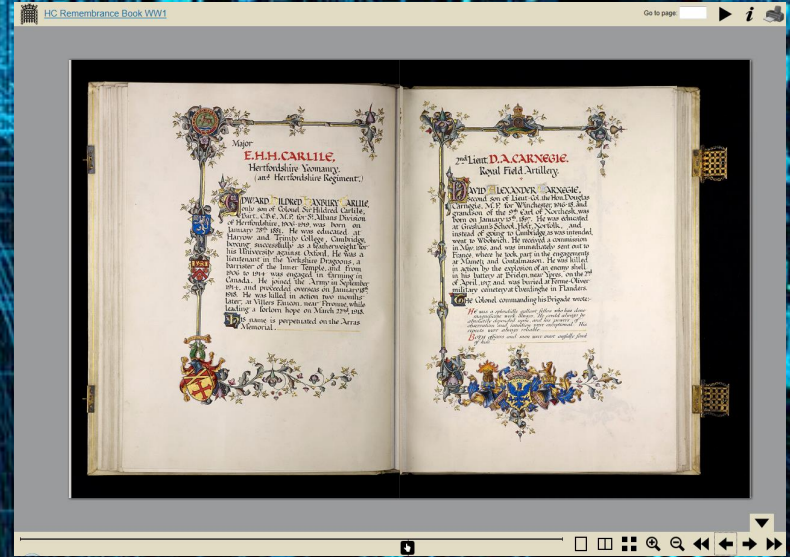
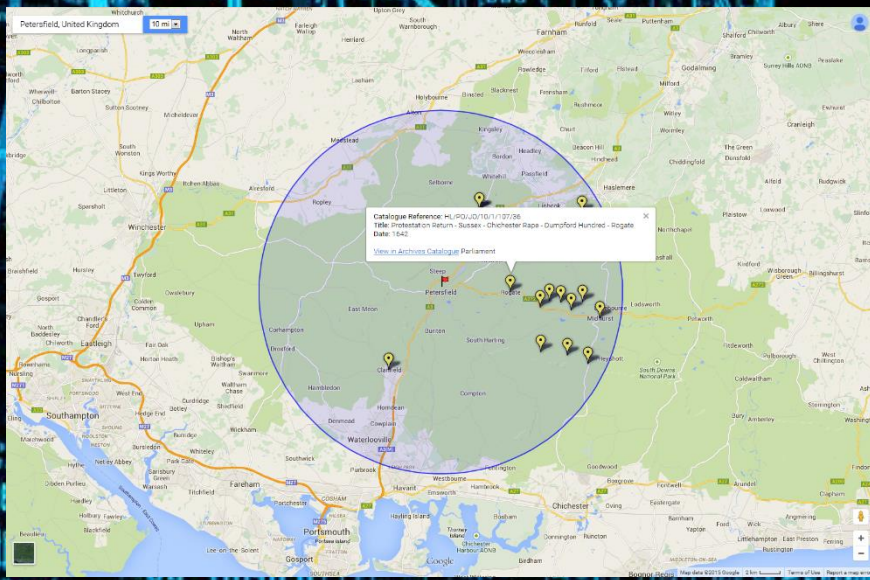


Emulation

Migration



The right way is the way that works



We really need to understand what users want



**You don't have to solve every problem yourself
- collaborate**

Being a digital archivist means...
But with extra superpowers

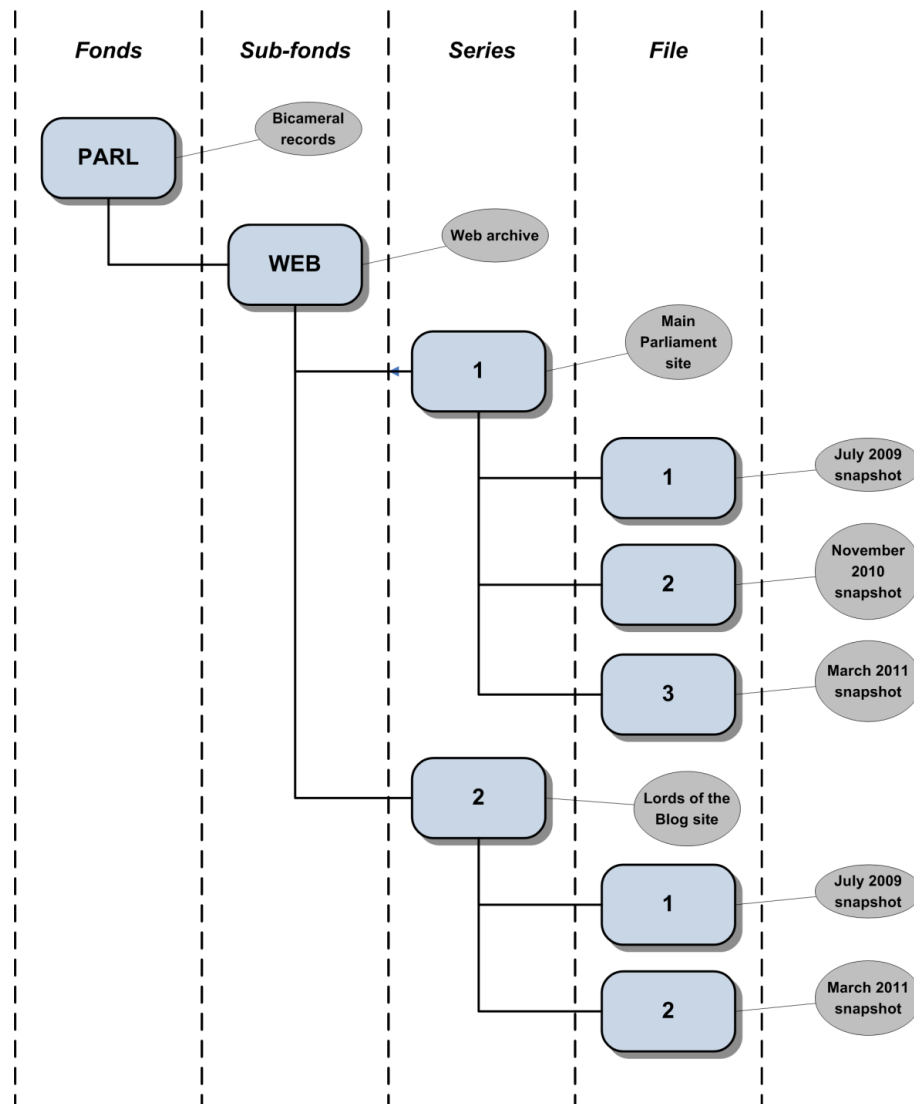
ASSET MANAGEMENT

KEYWORD 1: ASSET MANAGEMENT

The function of managing and tracking the location, quantity, condition, maintenance and depreciation status of all assets (i.e. possessions that have a significant monetary value) owned by Parliament, from their acquisition (whether through purchase, lease, loan or donation) through to their continued monitoring and possible disposal.

Keyword 2	Keyword 3	Keyword 4	Sample Records	Disposal Instruction	Reason
ACQUISITION	ARCHIVES AND LIBRARY MATERIAL		Confirmation of receipt Correspondence	Transfer to Parliamentary Archives when action completed	Historical value
ACQUISITION	ART & OBJECTS		Purchases: Confirmation of receipt Correspondence Quotation Donations and Gifts: Correspondence	Transfer to Parliamentary Archives when action completed	Historical value
ACQUISITION	BUILDINGS		Purchases: Correspondence Leases: Lease Document Correspondence	Destroy 6 years after disposal of property/termination of lease	Limitation Act 1980
			Purchases: Deeds/Certificate of Title	Transfer to new owner when property is disposed of	Land Registration Act 1925
ACQUISITION	EQUIPMENT		Purchase details: Correspondence Goods received note Orders Quotation Quotation requests Running order Supplier Information: Equipment specifications Supplier price list	Destroy 6 years after end of financial year	National Audit Office/ Inland Revenue advice
ALLOCATION	ARCHIVES AND LIBRARY MATERIAL	LOANS	Loan agreement form Terms and conditions Correspondence Shipping record Final conditions report Damage report	Transfer to Parliamentary Archives when loan completed	Historical value
ALLOCATION	ARCHIVES AND LIBRARY MATERIAL	TRACKING	Loans Register	An active record, updated regularly. If register is superseded/becomes obsolete/redundant, transfer to Parliamentary Archives	Business need
ALLOCATION	ART & OBJECTS	LOANS	Loan agreement form Terms and conditions Correspondence Shipping record Final conditions report Damage report	Transfer to Parliamentary Archives when loan completed	Historical value

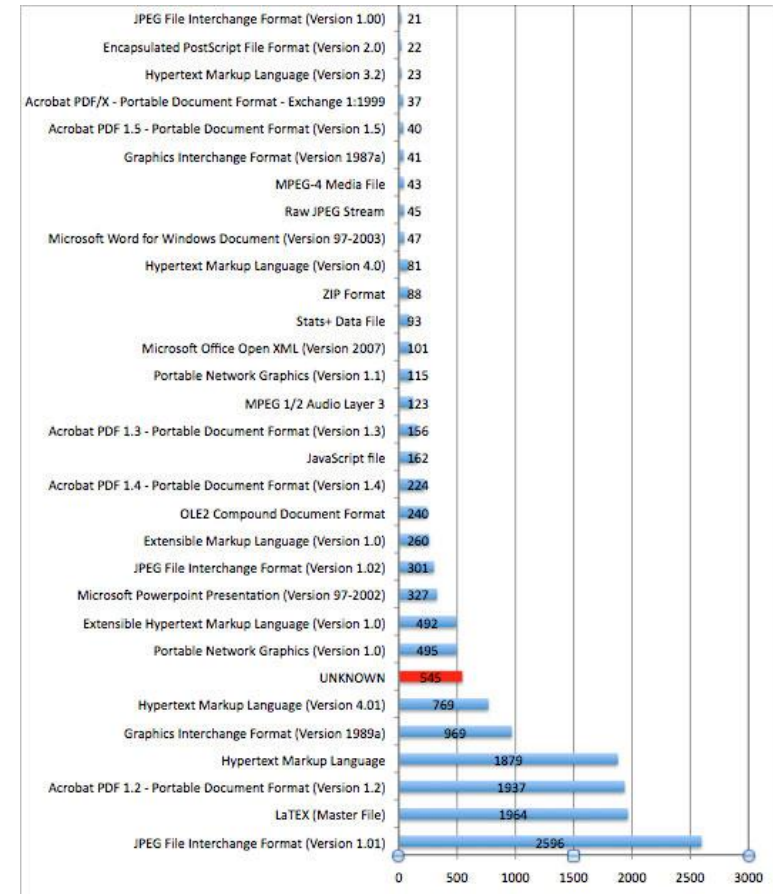
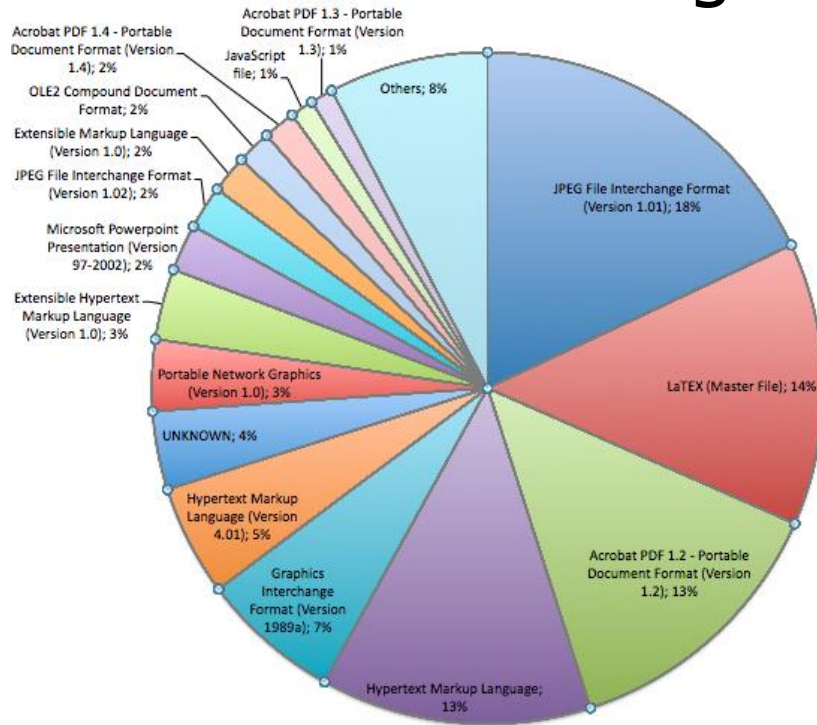
Digital preservation skills are archival skills



Digital preservation skills are archival skills

Formats

Age



Volume

Usage

Digital preservation skills are archival skills



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Welcome to Portcullis

Welcome to Portcullis, the gateway to the Parliamentary Archives.

Searching the catalogue

To start your search click on the 'Advanced Search' button on the left. For help with searching, consult the information listed under 'How do I search the catalogue?'

Image Gallery

By clicking on the 'Image Gallery' button on the left you will find images showcasing a selection of our records.

Parliamentary Archives

For more information about us, please see our website <http://www.parliament.uk/archives>

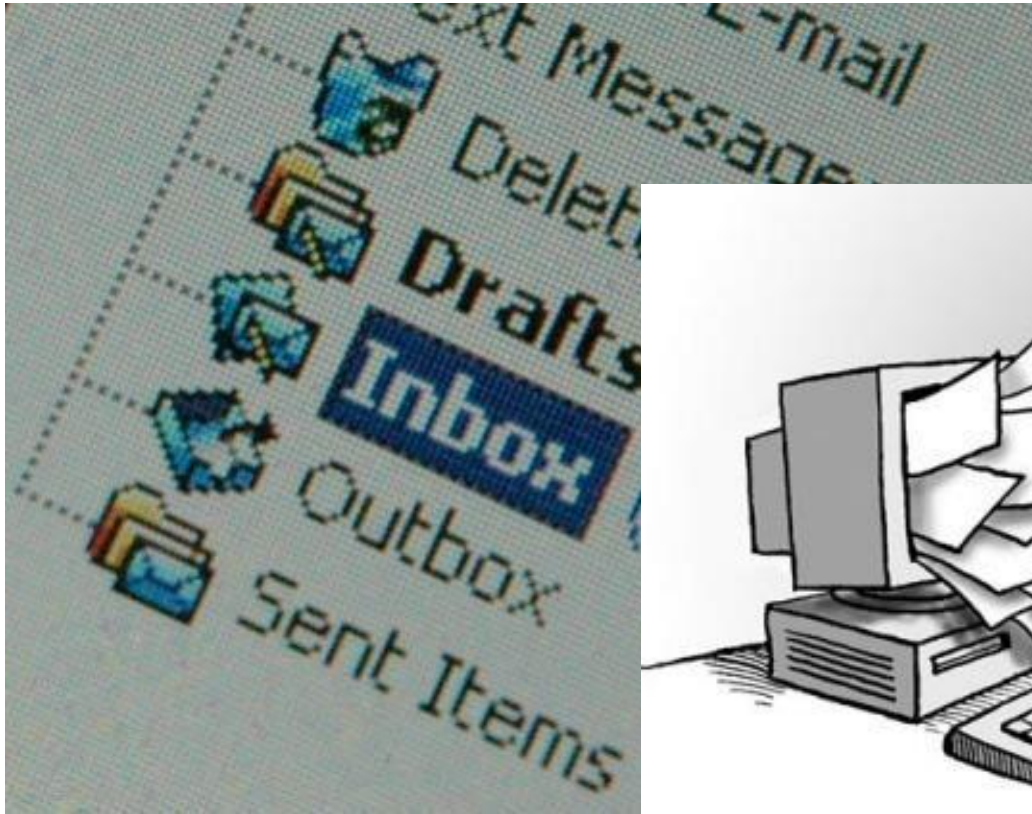
Quick links: [Site Map](#)



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Digital preservation skills are archival skills

I still do plenty of...



...and far too much of...

Are you lonely?

Tired of working on your own?

Do you hate making decisions?

HOLD A MEETING!

You can —

- See people
- Show charts
- Feel important
- Point with a stick
- Eat donuts
- Impress your colleagues

All on company time!



MEETIN

THE PRACTICAL ALTERN.

LET'S HAVE A LITTLE
PREMEETING TO PREPARE
FOR THE MEETING
TOMORROW.



WHOA! DO YOU THINK
IT'S SAFE TO JUMP
RIGHT INTO THE
PREMEETING WITHOUT
PLANNING IT?

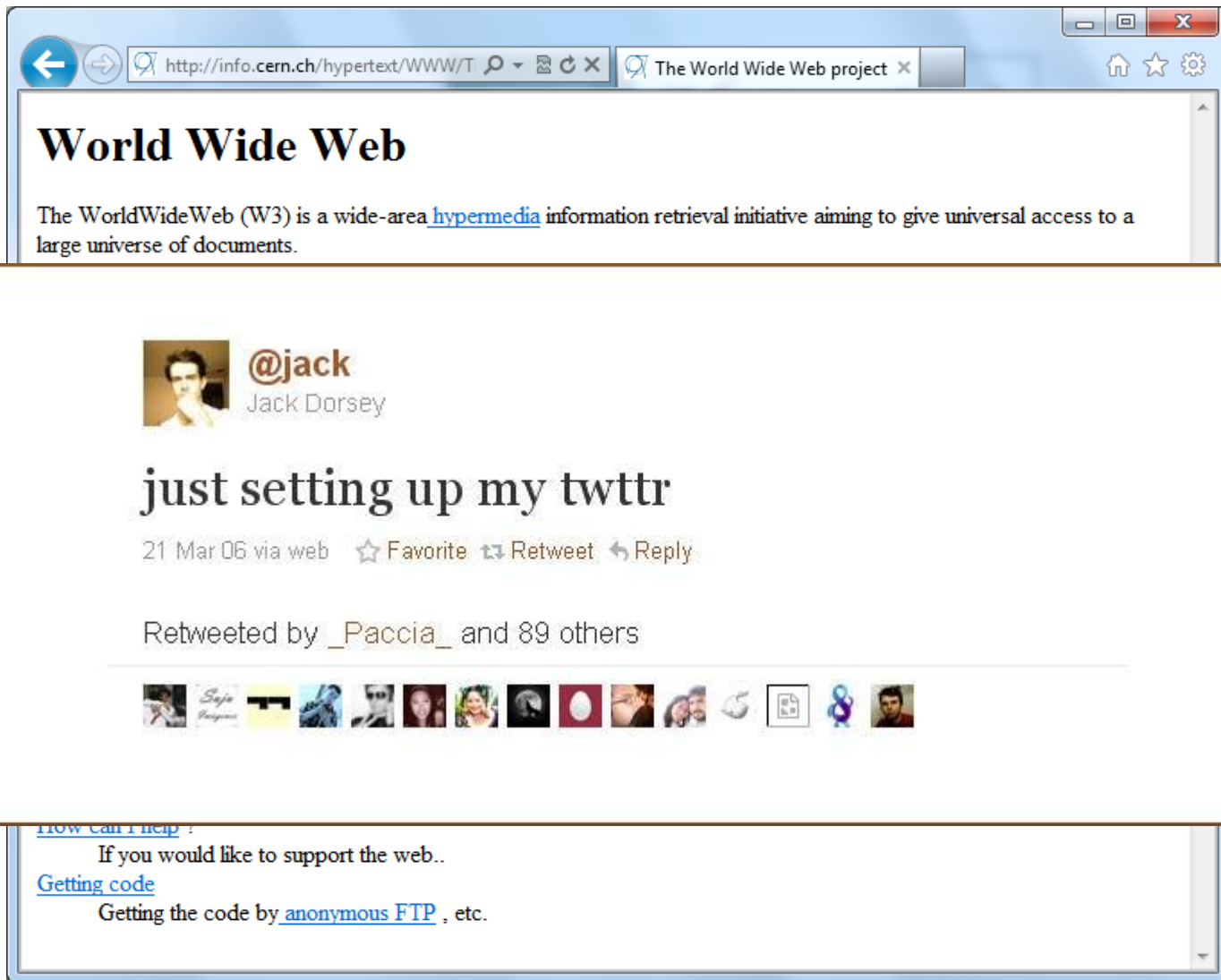


OKAY, LET'S GET THIS
PRELIMINARY
PREMEETING
MEETING
GOING.



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But I also get to...



Care for digital treasures



Care for digital treasures





















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Asset Register Documents

- Home
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Type	Name	Modified	 Modified By	File Size
	Clerk of the Parliaments Office	6/5/2015 9:35 AM	 JETHWA, Rina	
	Department of Chamber and Committee Services	11/27/2014 2:07 PM	 JETHWA, Rina	
	Department Of Facilities (Commons)	11/27/2014 2:09 PM	 JETHWA, Rina	
	Department of Finance (Lords)	6/5/2015 9:35 AM	 JETHWA, Rina	
	Department of HR and Change	6/5/2015 9:34 AM	 JETHWA, Rina	
	Department of Information Services	12/1/2014 5:29 PM	 JETHWA, Rina	
	Parliamentary Digital Service	6/5/2015 11:06 AM	 JETHWA, Rina	
	Parliamentary Services (House of Lords)	11/30/2015 2:49 PM	 CARMODY, Michelle	
 Add document				

Care for digital treasures



Preserve them in a state-of-the-art digital repository



Open up access to the world



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The technical registry PRONOM

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Simple search File format PRONOM Unique Identifier Software Vendor Lifecycles Migration Pathways

Details for: Tagged Image File Format 6

Save as... XML

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Summary

Name	Tagged Image File Format
Version	6
Other names	TIFF (6)
Identifiers	PUID: fmt/10 MIME: image/tiff Apple Uniform Type Identifier: public.tiff
Family	
Classification	Image (Raster)
Disclosure	Full
Description	The Tagged Image File Format (TIFF) is a raster image format originally developed by the Aldus Corporation, primarily for use in scanning and desk-top publishing. When Adobe Systems Incorporated purchased Aldus in 1994, they acquired the rights to the TIFF format and have maintained it since then. TIFF files comprise three sections: an Image File Header (IFH), an Image File Directory (IFD), and the image data. TIFF files can contain multiple images (multi-page TIFF), and each image has a separate IFD. The IFH always appears at the beginning of the file, and is immediately followed by a pointer to the first IFD. The IFD contains metadata which describes the associated



Create tools and resources to help people



Open
Preservation
Foundation



**Work with great people from around the
world**



Develop key skills for the future

Questions?

Web: <http://www.parliament.uk/archives>

Twitter: @UKParlArchives, @realAdrianBrown



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