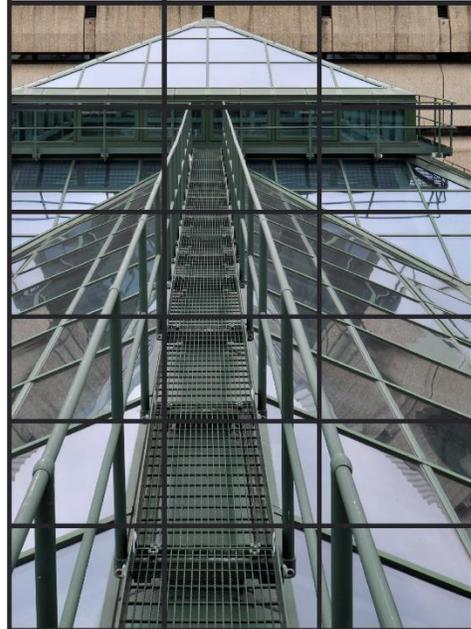
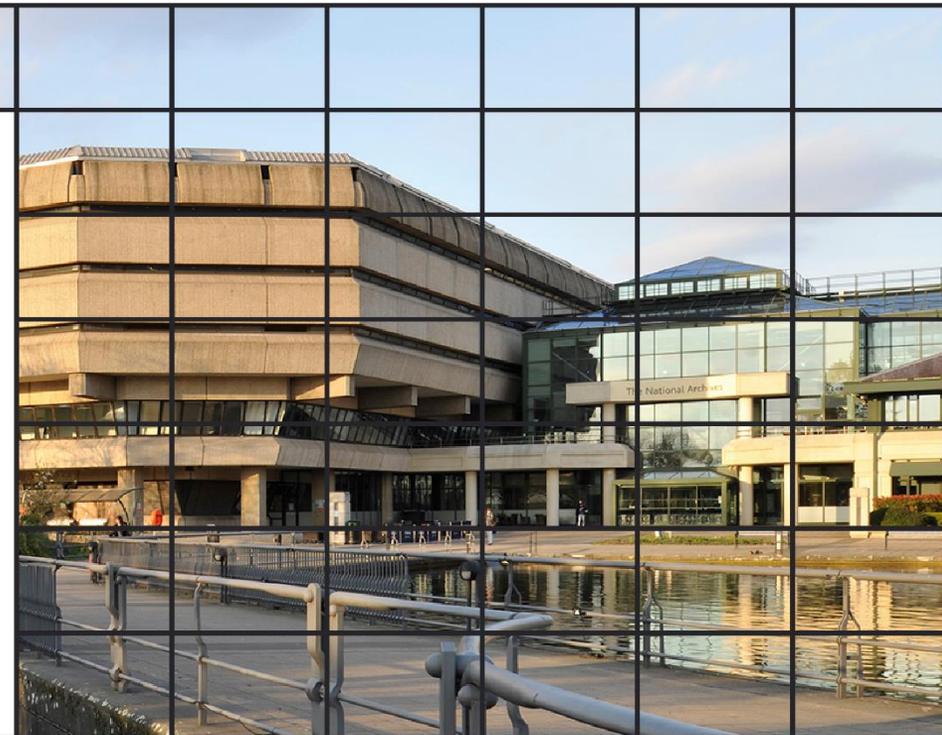




Taking hold of the record



John Sheridan
20 May 2021



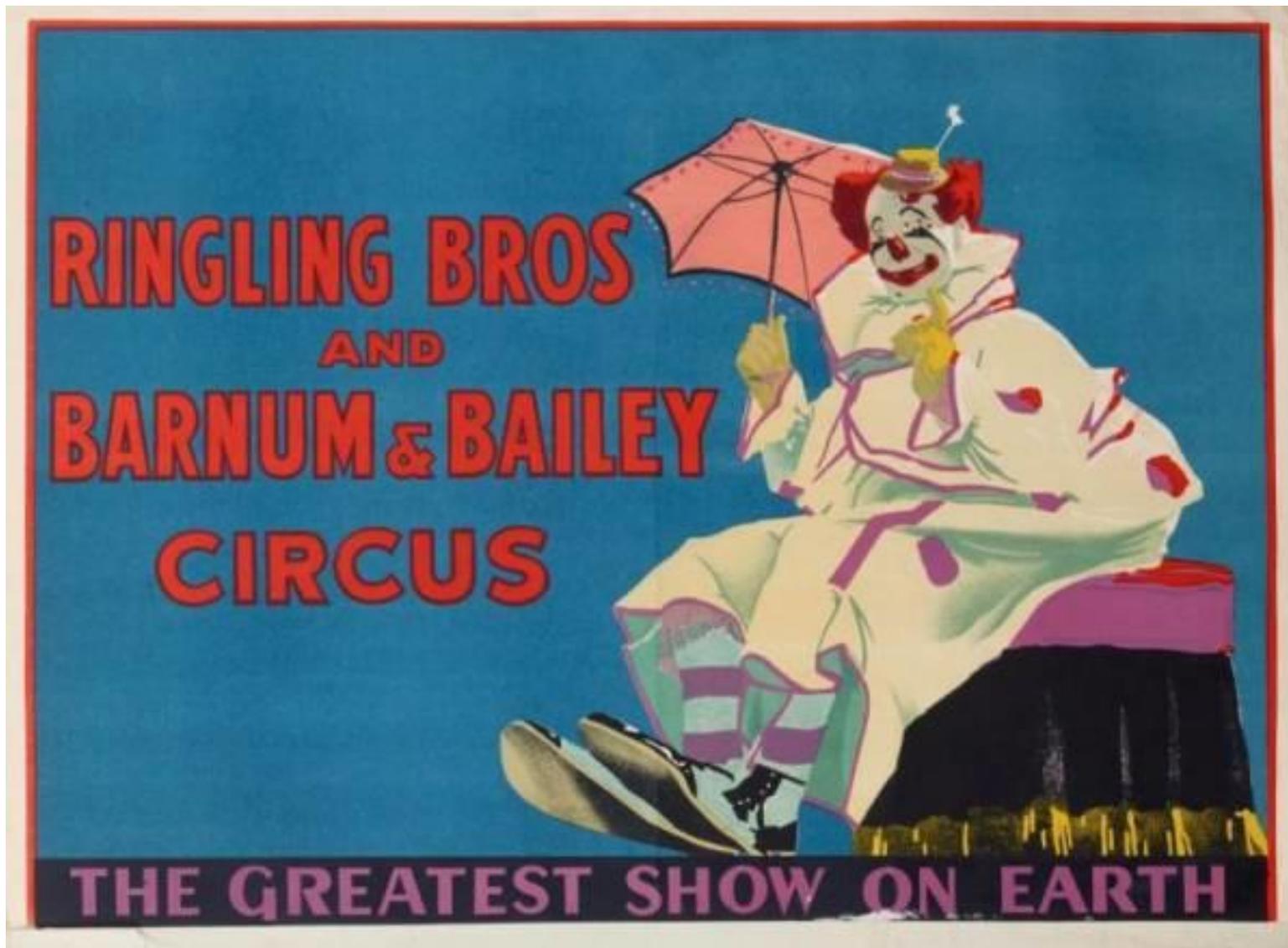
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Speech

“The privilege of public service” given as the Ditchley Annual Lecture

Chancellor of the Duchy of Lancaster, Michael Gove, gave the Ditchley Annual Lecture on “The privilege of public service”.

From: [Cabinet Office](#) and [The Rt Hon Michael Gove MP](#)

Published 1 July 2020

Delivered on: **27 June 2020** (Transcript of the speech, exactly as it was delivered)



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We need records

“...there are systemic problems which mean that we often lose institutional memory and fail to build on hard-won success.”

Rt Hon Michael Gove, Ditchley Lecture, “The privilege of public service”, July 2020

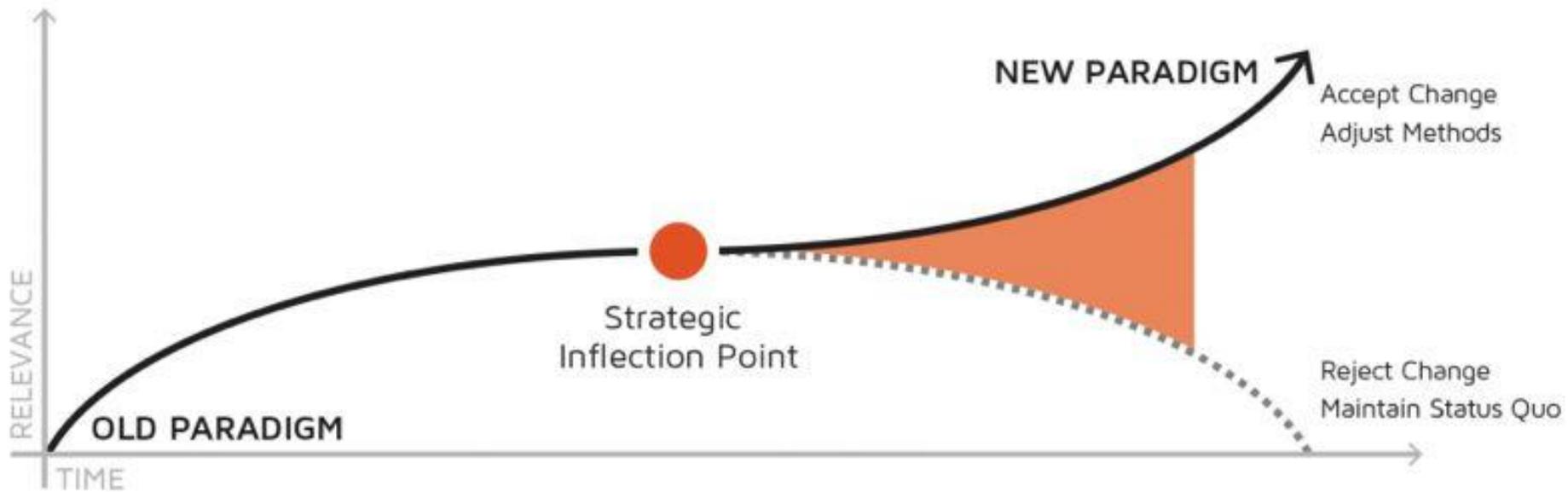
“Good records management is essential to support policy development. Those involved in developing policies need to be aware of the background to the issues, and previous consideration of similar policies. All civil servants – including me – have at times experienced the frustration of asking for back papers on a particular subject and being told they can’t be found. This is inefficient, can lead to re-inventing the wheel and risks similar mistakes being made all over again.”

Sir Alex Allan, Review of Government Digital Records.

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Electronic Records Management System

Functional Requirements for Electronic Records Management Systems

1 : Statement of Requirements

November 1999

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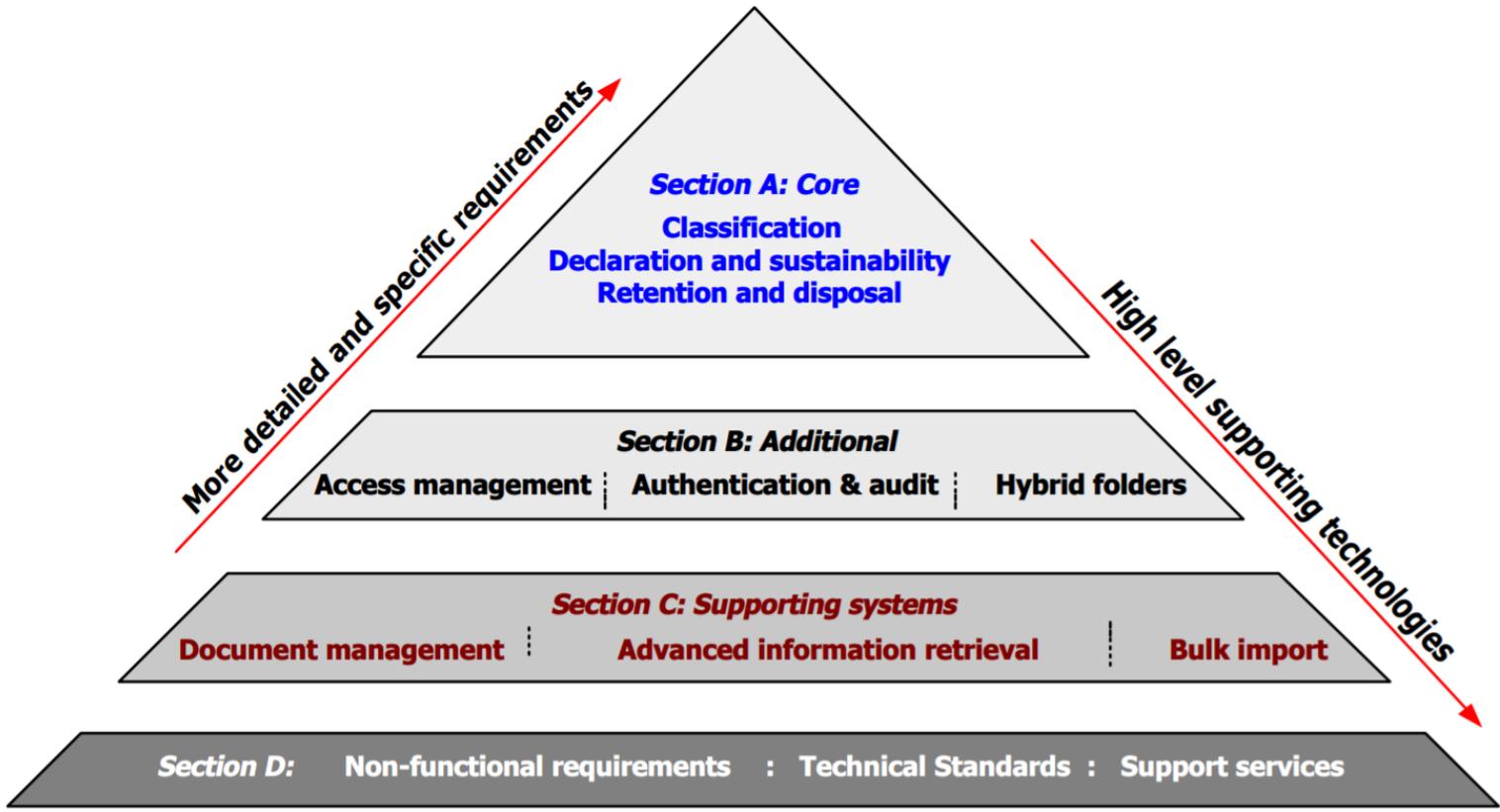


Fig. 1 : Relationship of sections in the Statement of Requirements

Functional Requirements for ERMS (1999)

There are three main areas of requirement:

- the ability to build and maintain a fileplan structure, consisting of a hierarchy of folders that group together electronic records for management and access, and to which all records are classified
- the ability to declare an electronic document as a corporate record, and to maintain its integrity as an authentic representation of a business action or decision
- the ability to consistently manage the retention and disposition of folders of electronic records, retaining what should be kept and disposing of what should not.

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Functional Requirements for ERMS (1999)

It will be necessary to place electronic records into cognate groups for access, management, and eventual disposal.

Electronic records will need to be ordered and organised to enable the complete and reliable retrieval of a complete group of records which relate to the same business activity, case or theme, so that the context of an individual record and the narrative of a sequence of records is preserved.

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Five stages of grief

- Denial
- Anger
- Bargaining
- Depression
- Acceptance

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Ted Nelson:

"I hope, that in our archives and historical filings of the future, we do not allow the techie traditions of hierarchy and false regularity to be superimposed to the teeming, fantastic disorderlyness of human life."

"We should not impose regularity where it does not exist."

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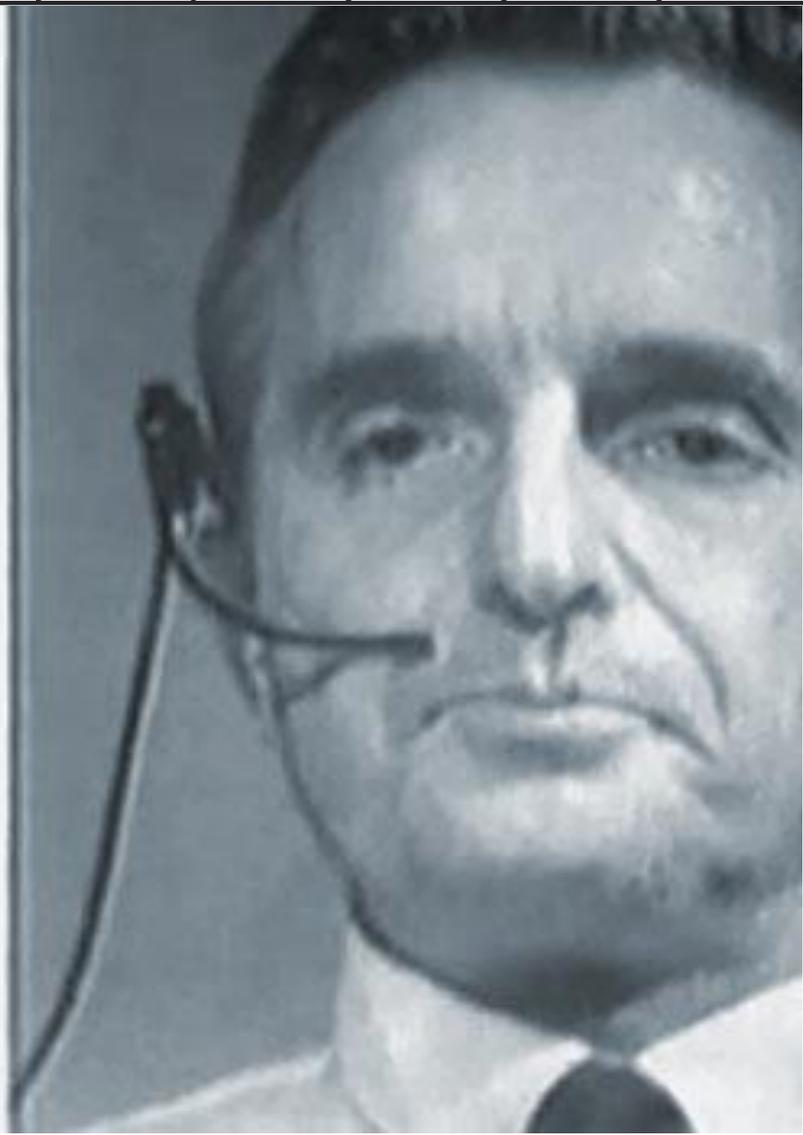
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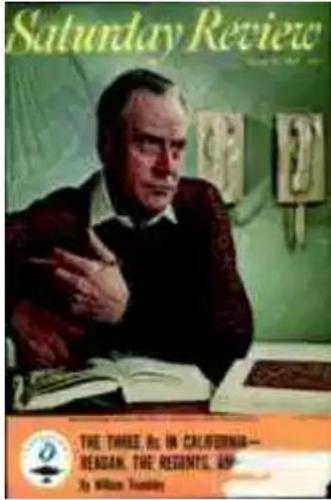
ORANGES
APPLES
BANANAS
CARROTS
LETTUCE
BEANS
CANS:
APPLE SAUCE
BEAN SOUP
TOMATO SOUP
CEREALS
BREAD
NOODLES (ELBOW KIND)
FRENCH BREAD
COLD LOCKER
MILK



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"We shape our tools and thereafter our tools shape us" 01apr13

The quote "*We become what we behold. We shape our tools and then our tools shape us*" is often mistakenly attributed to Marshall McLuhan. It does NOT appear in "Understanding Media", as Wilson Miner confidently asserts in the presentation below, indeed it does not appear in any published work by McLuhan at all. The quote was actually written by Father John Culkin, SJ, a Professor of Communication at Fordham University in New York and friend of McLuhan. But though the quote is Culkin's, I would argue that the idea is McLuhan's, as it comes up in an article by Culkin about McLuhan: Culkin, J.M. (1967, March 18). A schoolman's guide to Marshall McLuhan. *Saturday Review*, pp. 51-53, 71-72. The idea presented in the quote is entirely consistent with McLuhan's thinking on technology in general.



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We need to take hold of the record by any means necessary

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<https://coronavirus.data.gov.uk>

314 instances from 2 years

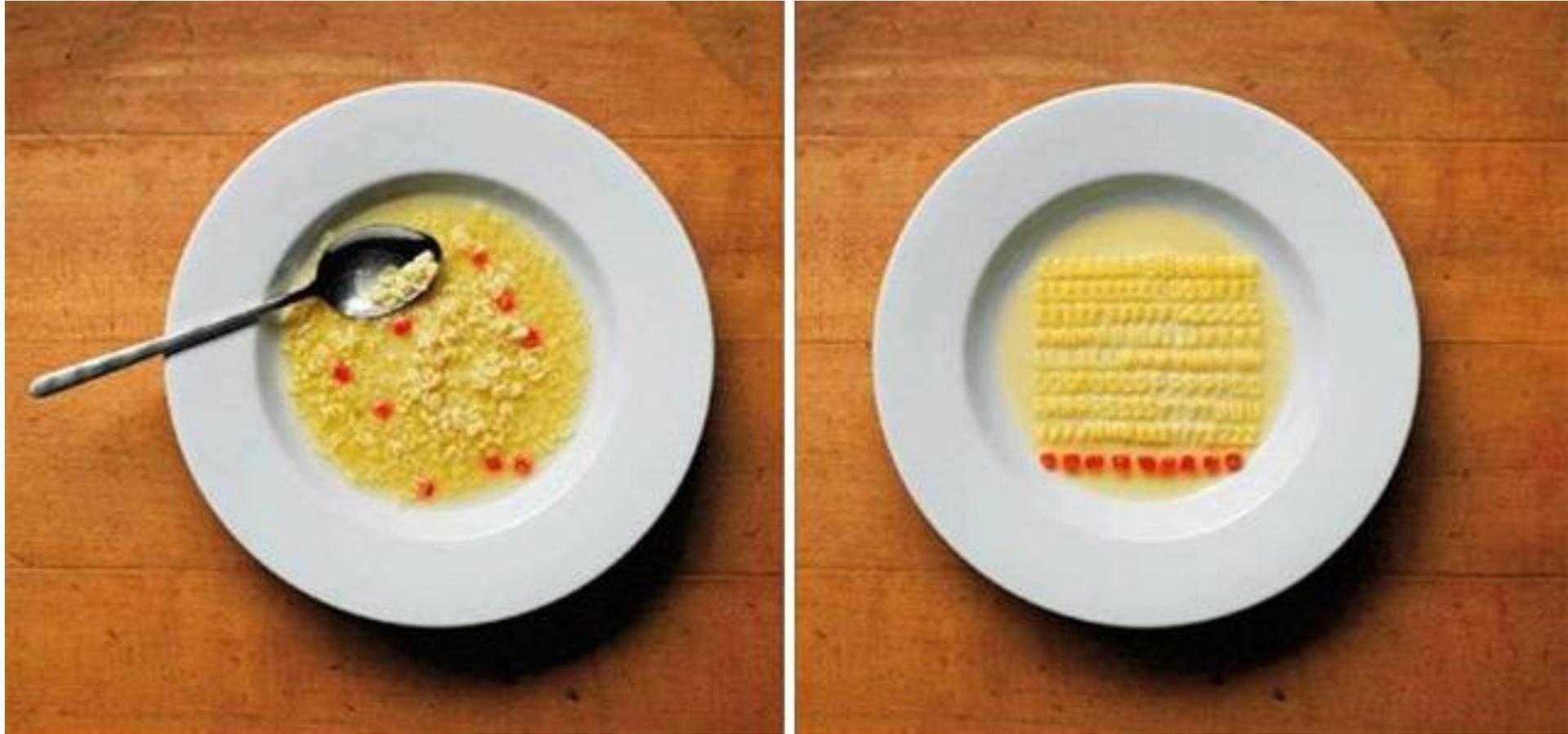
2021 - 104 instances ^

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
4	1	1	1								
5	2	2	2								
6	3	3	3								
7	4	4	4								
8	5	5	5								
9	6	6	6								
10	7	7	7								
11	8	8	9								
12	9	9	10								
13	10	10	11								

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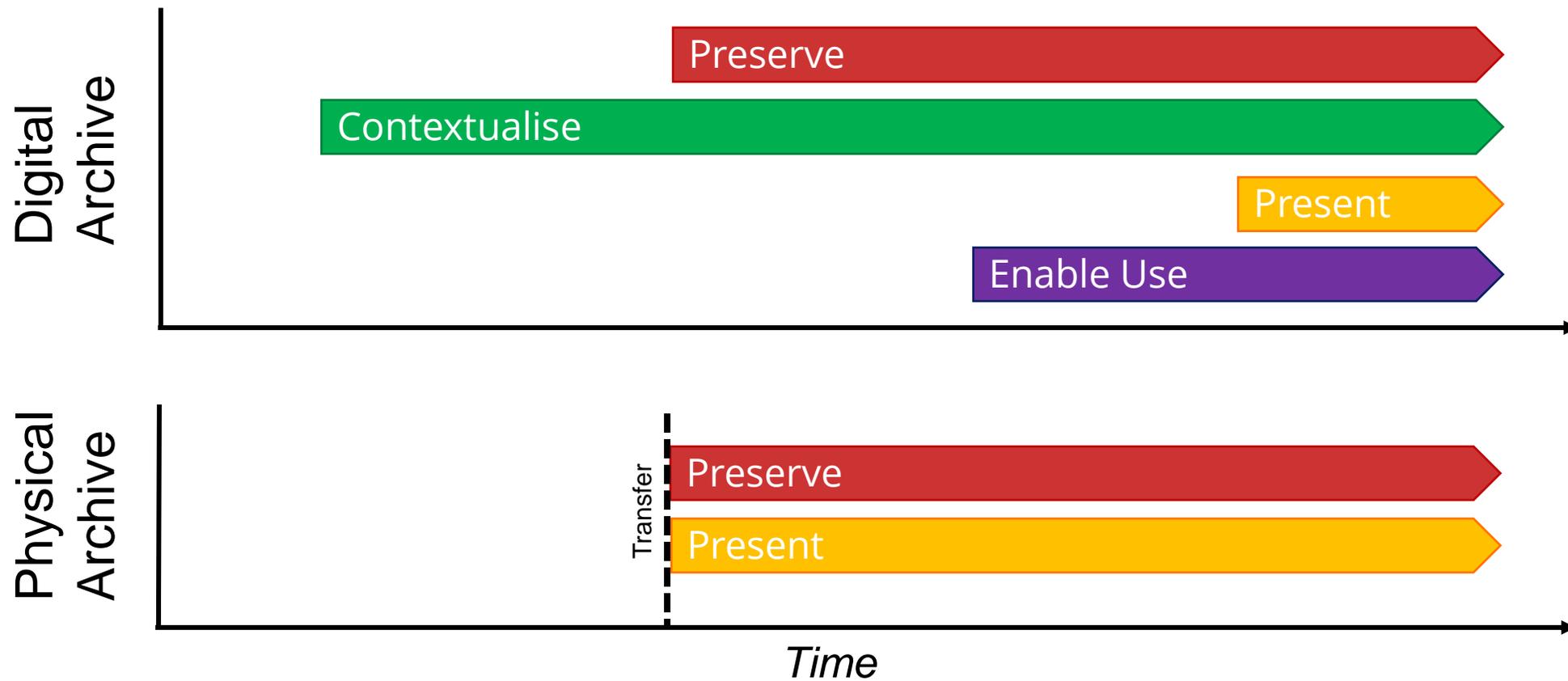
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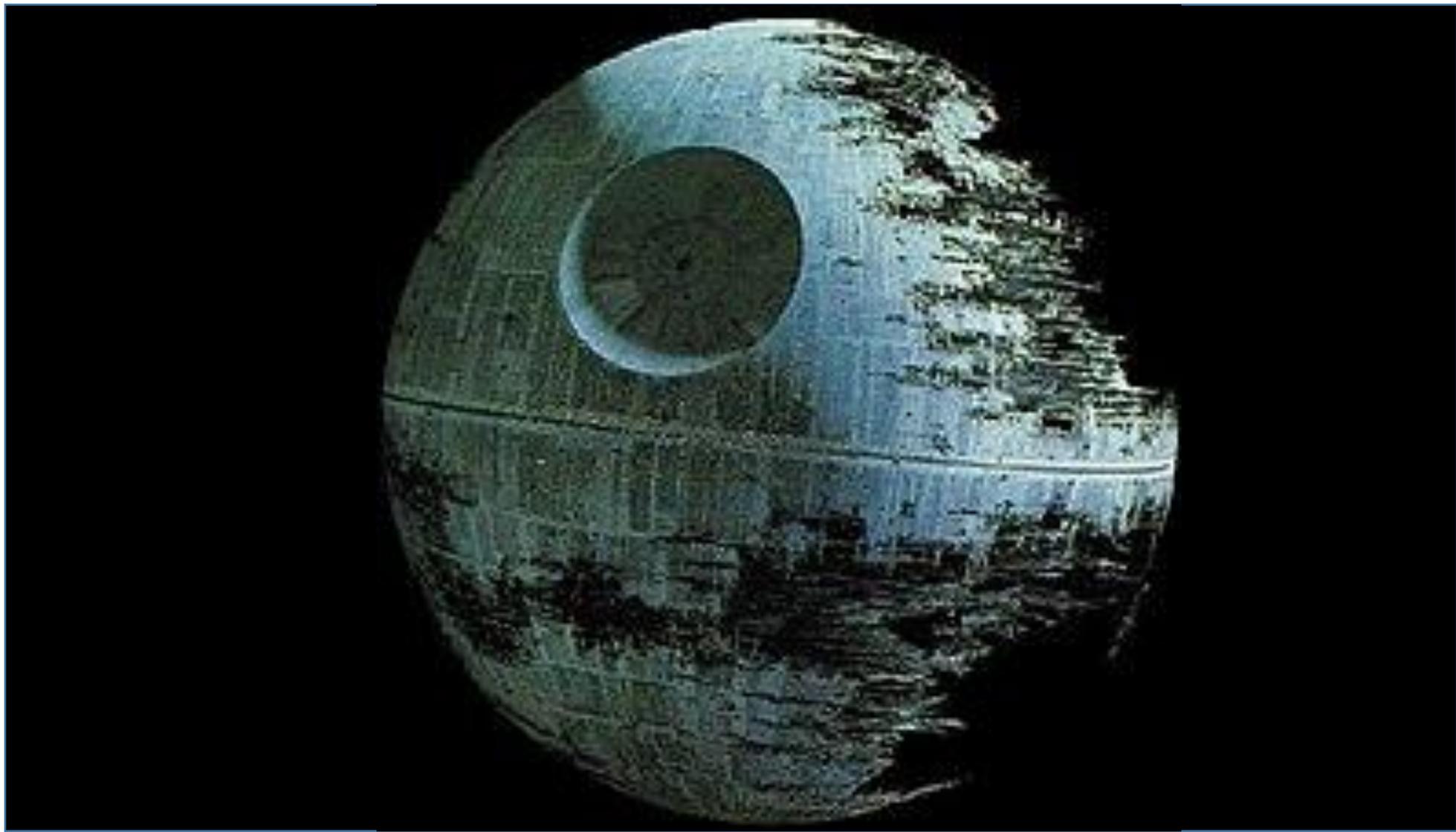


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Opportunity to provide value at different times



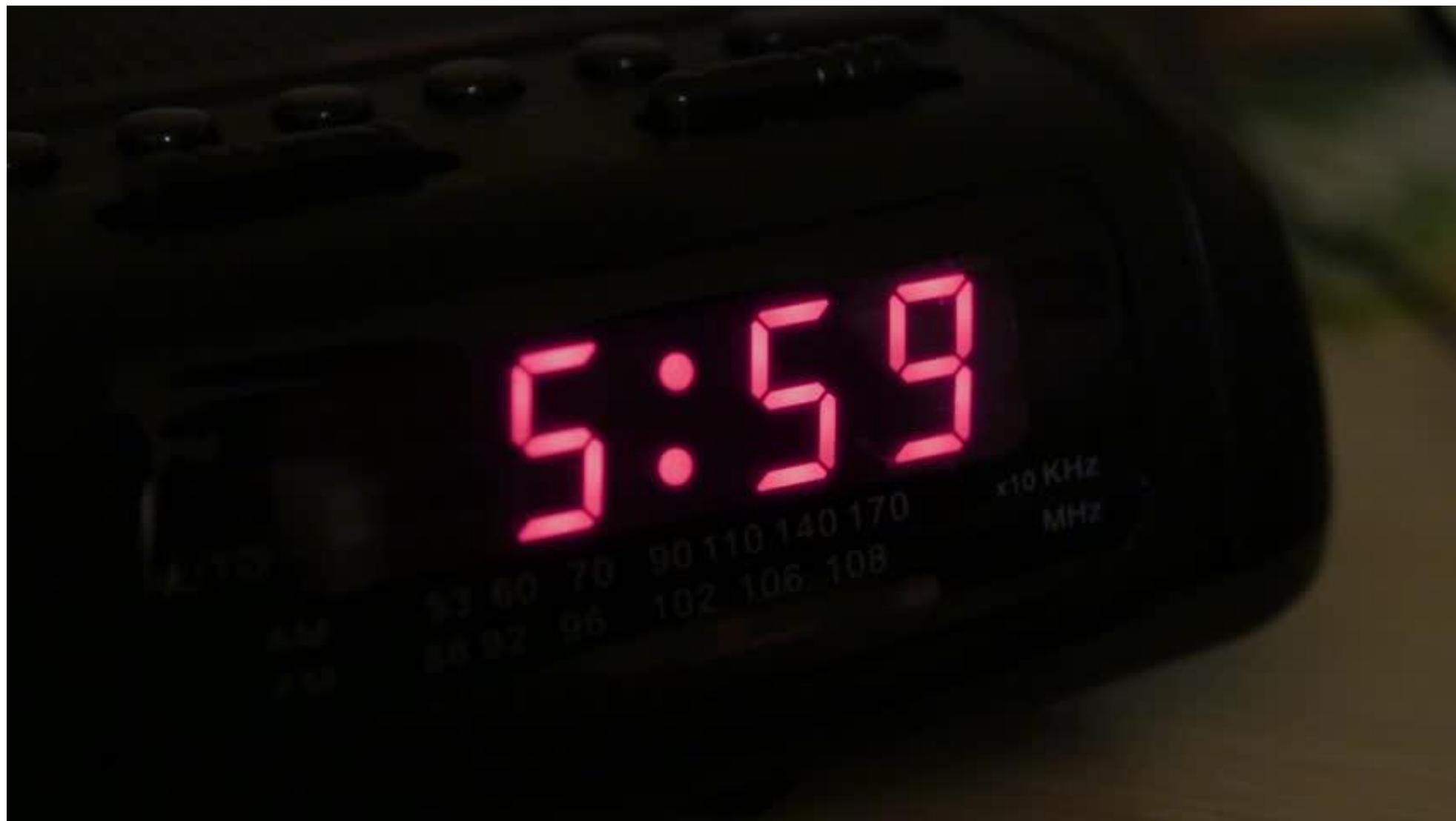
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