

Project Manager (PERICLES Project)

Position Type: Full Time, Fixed Contract to 31st Jan 2017

Closing Date: 16th April 2013

Salary: Grade 6, currently £31,331 per annum, plus £2,323 per annum London Allowance

Location: London (KCL Strand Campus)

Established in 2008, the Centre for e-Research (CeRch) is a research centre located in the Department of Digital Humanities (DDH). The Centre works collaboratively with researchers, research teams and groups, and as partners in research projects across King's College London. It also works in partnership with other UK HE, with European institutions, and internationally with HE library and research institutes.

The department seeks a project manager for the EU project PERICLES ("Promoting and Enhancing Reuse of Information throughout the Content Lifecycle taking account of Evolving Semantics"), reporting to the project co-ordinator on operational aspects of the role. The post holder will provide project management support to and will closely work together with the project coordinator; monitor progress against work plan objectives, budget management, liaison with the project scientific members; facilitation of expert meetings, and links with academics and other partners, advisors, and peer reviewers contributing to the projects. Hence, experience or knowledge of topics relevant to the scientific focus of the project are desirable, but not essential. In addition, the post involves drafting, editing and contributing to (public) communications related to the projects. Other duties will include specialist advice in relation to the EU FP7 (Seventh Framework Programme), writing reports and providing quantitative and statistical analysis, maintaining the content of the PERICLES website, managing financial overview records and managing reporting to the EU.

The closing date for receipt of applications is 16 April 2013.

For more information see: http://www.kcl.ac.uk/depsta/pertra/vacancy/external/pers_detail.php?jobindex=12991