

**Date:** 03 July - 04 July 2006

**Venue:** Wolfson College, University of Oxford

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The Digital Preservation Coalition (DPC) and Digital Curation Centre (DCC) delivered a two-day workshop to explore the range of policies required to manage, preserve, and reuse the information held within digital repositories over time. This event was co-sponsored by the Oxford Internet Institute (OII) and held at Wolfson College at the University of Oxford on 3rd and 4th of July, 2006.

Developing and implementing a range of policies is vital for enabling the effective management, discovery, and re-usability of information held within digital repositories. This workshop provided concrete examples of the range and nature of the policies required and shared real-life experiences in implementing these policies through a series of case studies and panel discussions.

### **Monday July 3rd, 2006**

#### **Setting the Scene**

- [Digital information life-cycles and policies \(PDF 31KB\)](#)  
David Ryan, Director of Records, The Royal Household
- [Data Sharing and Curation Policies across the UK Research Councils \(PDF 56KB\)](#)  
Mark Thorley, NERC

**Session One:** This session explored issues including: roles and responsibilities in developing policies, relationships with other institutional policies, workflow issues, key themes of specific policies, problems encountered during development .

- [Developing the NERC Data Policy \(PDF 382KB\)](#)  
Mark Thorley, NERC
- [Developing a digital preservation strategy \(PDF 173KB\)](#)  
Heather Needham, HRO
- [TNA's custody of digital records policy \(PDF 116KB\)](#)  
Malcolm Todd, TNA
- [Digital repositories and Grids \(PDF 1.2 MB\)](#)

Bob Jones, CERN

**Tuesday July 4th, 2006**

**Session Two:** Implementating Curation and Preservation Policies

- [Ingest at the Archaeology Data Service: a case study \(PDF 3.3MB\)](#)  
Jennifer Mitcham, Archaeological Data Services (ADS)
- [Implementing selection and appraisal policies at the UK Data Archive \(PDF 41KB\)](#)  
Kevin Schurer, UKDA
- [The Case of the Disappearing Documents: the Capture and Curation of Current University Records \(PDF 245KB\)](#)  
Susan Graham, Records Manager, the University of Edinburgh

**Session Three:** Evaluating and Reviewing Curation and Preservation Policies

- [The public consultation process for Operational Selection Policies \(PDF 108KB\)](#)  
Howard Davies, TNA
- [Preserving, Sharing and Re-using Biomedical Research Data: Policy and Practice \(PDF 245KB\)](#)  
Allan Sudlow, Medical research council (MRC)