

## Digital Preservation Coalition Member Information

<b>Organisation</b>
National Archives of Scotland
<b>Location</b>
Edinburgh
<b>Category</b>
National Responsibilities
<b>Contact</b>
<i>DPC contact:</i> Mr Bruno Longmore, Head of Government Records, tel: 0131 535 1412 email: <a href="mailto:Bruno.Longmore@nas.gov.uk">Bruno.Longmore@nas.gov.uk</a>
<b>Additional Information</b>
<a href="http://www.nas.gov.uk">http://www.nas.gov.uk</a>
<b>Interest in Digital Preservation</b>
As the repository for Scotland's national archives, we have responsibilities for preserving and giving access to, material of national importance. Original archive material is increasingly likely to come to us in digital form, and one of the main ways of giving access to delicate hard copy originals is through digitisation. We will therefore need to preserve long term both born-digital and digital surrogate material.
<b>Type of Information Held</b>
<i>Deposited with us under the 1937 and 1948 Acts:</i>  Public records (mainly from Scottish government and agencies. The Scottish Executive is developing an electronic records management system and aims to be as fully electronic as possible by 2005)  Public registers (eg the Register of Sasines , Scotland's land register. Not yet being created digitally, but it is only a matter of time)  Possibly some websites or parts of websites (eg of particularly significant organisations like the Scottish Parliament)  Court records (some areas are already exploring imaging paper records and disposing of the paper, though this has not yet begun on a large scale)  <i>Deposited with us under other agreements:</i>  Records created by private individuals or organisations (we expect these to be increasingly electronic)  Records created by NAS:  1. Our own administrative records – it is only a matter of time before we too will

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<p>need to develop an ERM system, at which point, the electronic version of a record will be the master copy and will have to be preserved.</p> <p>2. Digital surrogates – NAS is running / is a partner in many projects which are digitising material held in our archives. SCAN, which has digitised over 520,000 Scottish wills and testaments dating from 1500 to 1901, is the biggest of these.</p>
<p><b>Volume of Information Held/Planned</b></p>
<p>Approx 8.15 Gb of material from the Scottish Executive and the Scottish Parliament, on a dedicated server with CD and tape backup. Also about 216 Gb of surrogate digital images which will also have to be preserved long-term, currently kept on CD. The SCAN project has so far produced about 1.4 TBytes of surrogate digital material held on line and 26 TBytes on tape. NAS is responsible for the current and long-term preservation of this material.</p> <p>Expect that eventually all court, government and Scottish Parliament records will come in digital form. Current rate of accession about 1800m of paper a year. The approximate equivalent of this in electronic form would be 0.6 TBytes (subject to significant error margin). But a mixture of paper and digital material will be received for many years to come, with the proportion of paper gradually reducing as the proportion of digital increases, so it will be many years before the full digital intake is realized.</p>

The DPC website can be found at [www.dpconline.org](http://www.dpconline.org)