

DPC Planning Day - 17-18th January 2011, The Grange Hotel, York

Introduction

1. In November 2008 the DPC board and AGM of members adopted a new 3-year strategic plan for the period Jan 2009 to January 2012 which provided for five key actions for the coalition:
 - Leadership
 - Sharing Knowledge
 - Enriching Members' Experience
 - Empowering Members' Workforces
 - Assuring the sustainability and effectiveness of the Coalition
2. The purpose of this planning day is to review the DPC's Strategic plan in the final year of its operation and to initiate the drafting of a new one to be adopted in January 2012. The purpose of the day is to:
 - Review and update progress against the strategic plan
 - Identify key risks and opportunities for the next five years and how to manage them
 - Agree fundamentals and logistics for the next strategic plan (duration, format etc)
 - Identify and expand on key themes for the next strategic plan
 - Identify performance indicators and
3. Specific outcomes from the day include:
 - Revised long term financial plan
 - An outline evaluation 2009-12
 - An outline strategic plan from 2012 onwards
 - A horizon scan for digital preservation
 - A revised business plan for the Coalition
 - Recommendations for revisions to the work plan.

Agenda

17th January

1800 (Full members) Assemble in Grange Hotel
 1830 (Full members) Full members' introductory session
 1930 (Full members) Dinner
 At leisure

18th January

0900 (Full members) Full members' planning session:
 1030 Coffee
 1100 Welcome and introduction to the day
 1115 Strategic Plan (Break out 1)

- Group one – Key relationships for Digital Preservation
- Group two – Horizon Scan: Digital Preservation 2012 onwards
- Group three – Evaluation and Review 2009-2012

1215 Feedback

1245 Lunch

1330 DPC Strategic Plan 2012 onwards

1345 Strategic Plan (Breakout 2)

- Group one – Workforce development
- Group two – Knowledge exchange
- Group three – Sustainability and partnerships
- Group four – Developing Assurance and Practice
- (Group five – Advocacy and Championing)
- (any other theme ...)

1445 Feedback

1500 Wrap up

By 1530 close

Version 1	Document initiated	07/12/2010	WK
Version 2	Distributed as draft	07/12/2010	WK and CJ
Version 3	<i>Finalised and distributed</i>	10/01/2011	WK and CJ